



**Jefferson Academy**  
**11251 Reed Way**  
**Broomfield, CO 80020**

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(720) 887-1992  
(720) 728-6173

**Job Title:** FTE .125 Band Teacher – Grades 7-12  
**Salary Range:** \$6,216- \$15,179 Per [Salary Schedule](#)  
Potential for additional duty pay for club or activity sponsorship  
[Benefits](#) include CO Pera Retirement, Jeffco Empower Retirement, and Paid Time Off  
**Date Prepared:** June 14, 2023  
**FLSA Status:** Exempt  
**Work Year:** 190 Days  
**Location:** Secondary Campus  
**Reports to:** Principal

### **Summary**

Responsible for establishing, instructing, and maintaining a learning environment for students in grades 7-12. Specific focus on the planning, development, and implementation of the policies, guidelines, and procedures pertaining to school site instrumental music program. Implement and present lessons according to established curriculum standards and requirements; serve as a resource concerning instrumental and general music instruction; instruct and train band students in musicianship and performance activities; and to do other related functions as directed

### **Essential Duties and Responsibilities**

- This position will teach 1st hour from 7:30am -8:20am for 7-12 band students.
- Develop a course that matches the instructor's interest and leads to engaging learning experiences for kids which encourage critical thinking skills, collaborative discussions and imagination.
- Provide individual and small group instruction in order to adapt the curriculum to the needs of each student.
- Encourage students to develop individual musical skills to the greatest extent possible.
- Conduct instrumental music rehearsal and coach individuals concerning their parts; position members within their instrumental group to achieve balance, dynamic, rhythm, tempo, and shading.
- Select music to suit performance requirements and to accommodate the talents and abilities of the instrumental groups.
- Maintain a safe, organized classroom that supports students' learning and collaboration.
- Monitor and maintain a positive classroom environment that supports school-wide behavior expectations.
- Establish and maintain appropriate relationships with students, parents, staff, and community members by communicating in a tactful, courteous, and confidential manner.

### **Education and Experience**

Job related experience is desired.

### **Certificates, Licenses, Registrations**

Bachelors degree in job-related area and/or Band Praxis passed

### **Skills, Knowledge, and Equipment**

Ability to be flexible and collaborate with multiple teams and/or other elective/special teachers. Active listening and problem-solving skills. Well-developed interpersonal, communication, and presentation skills. Ability to work independently. Excellent prioritization and organization skills. Basic computer skills and ability to operate office equipment.

EDUCATING WITH EXCELLENCE



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### **Decision Making**

Work is primarily assigned by the Secondary Principal. This position requires the ability to make decisions and follow instructions of the Principal and school guidelines. Errors in decision making could lead to incorrect grades on papers, improper instructions for students, or improper behavior management of students. Decision making requires collaboration with the teaching staff. Work is guided by school policies and procedures.

### **Physical Demands**

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel; reach with hands and arms, and talk and hear. The employee is frequently required to stand, walk, and sit. The employee is occasionally required to climb or balance and stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 25 pounds.

### **Work Environment**

The work environment described here represents what an employee encounters while performing the essential functions of this job. While performing the duties of this job, the employee is regularly exposed to outside weather conditions. The noise level in the work environment is usually moderate.

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.*

*The requirements listed above are representative of the knowledge, skill, and/or ability required.*

*Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

*Revised January 2023*