

Minutes for the Joint Board of Directors of Jefferson Academy
A Colorado Non-profit Corporation
September 20, 2022 6:00 p.m.
Jefferson Academy Secondary & Zoom

Preliminary A., B., C., D., E., F.

Ms. Vartanova called the meeting to order at 6:00 p.m. The guests were welcomed. The following Board members were present: Mr. Ennis, Ms. Lilyblade, Mr. Mathai, Ms. Mills, Mr. Quintana, Ms. Sorice and Ms. Vartanova. The following ex-officio Board members were present: Ms. Grantham, Mr. Matlick, Dr. O'Neill and Ms. Scarato. Mr. Quintana led the guests and the Board of Directors in saying The Pledge of Allegiance. Ms. Vartanova presented the agenda. Ms. Sorice moved to approve the agenda as presented. Ms. Mills seconded the motion. The motion passed unanimously. There was no Public Comment.

Consent Agenda

A Review & Approve

Ms. Vartanova presented the Consent Agenda. Ms. Sorice moved to approve the Consent Agenda as presented. Mr. Ennis seconded the motion. The motion passed unanimously.

General Agenda

A Informational

1 Principal Presentation and Faculty Introduction

Ms. Grantham shared the activities with homecoming week, the Fall Fest, and games with Test-the-Teacher. There is a documentary series for 5th-12th grade families to attend called Screenagers that review the effects of screens. Ms. Grantham provided information on the school sponsored clubs.

2 General Executive Director update (to include facilities update)

Mr. Matlick introduced Tiffany Blakely as the Community Engagement Coordinator and explained her role. Ms. Blakely shared that she is currently working on updating the Board's website. Mr. Matlick referred to the Board Policy book that needs to be updated. Mr. Matlick noted that the Foundation is supporting the Jag Jog on September 24. Mr. Matlick explained the services provided by the district and the associated costs. Mr. Matlick reported that he met with Steve Bell, Chief Operating Officer with Jeffco, with regard to the district schools that will be closing next year.

Ms. Grantham introduced Angie Keedy. Ms Keedy shared her educational background. Ms. Keedy explained that she will be working with the schools on curriculum mapping. She also teaches junior and senior high school orchestra and band.

3 General principal updates (not covered in the consent agenda)

Dr. O'Neill shared that she is looking forward to working with Ms. Keedy. Mr. Matlick reported that the traffic has improved on all the campuses.

B Strategic

1 Overall update on Strategic Plan

a Core Values - update

Mr. Matlick shared the background regarding the purpose of creating the Core Values. The principals will share their thoughts next month.

b Academic Rigor – review

Mr. Matlick gave an update on the academic rigor and how it may look different in each school and program. The principals will be working on the guide for academic rigor this school year. Once this is defined, it will be shared with the families and on the website.

C General Board Governance/Updates/Other Issues

1 General

a Attorney of record - review and approved (Barry Arrington- www.arringtonpc.com)

Mr. Matlick provided background and current information on Barry Arrington and recommended that the Board approve Mr. Arrington. Board members shared their thoughts. Ms. Sorice moved to approve Barry Arrington as our Attorney of Record for the 2022-2023 school year. Mr. Ennis seconded the motion. The motion passed unanimously.

b Annual goals set for Executive Director

Ms. Sorice reviewed the goals. Discussion ensued about the timeline of the goals. Ms. Sorice noted the meetings that she and another board member have routinely met with Mr. Matlick. Discussion ensued with the timeline of when goals are reviewed for the executive director, principals and staff. This item will be on the October agenda.

c Update board manual

Ms. Sorice presented the update on Policy 1.2. Mr. Ennis moved to approve the proposed update on Policy 2.1 on First Reading. Ms. Mills seconded the motion. The motion passed unanimously.

d Board training - Colorado League of Charter Schools v. Inhouse

Discussion ensued with providing inhouse training and increasing the timeline for completing the training with the Colorado League of Charter Schools. It was suggested that this be reviewed by the Policy and Governance Committee. Ms. Sorice moved to defer the requirements of Policy 2.6(h) until the Policy and Governance Committee can make recommendations to the Board regarding modifications of Board training. Mr. Ennis seconded the motion. The motion passed unanimously.

2 Financials

a Review year-end financial statements

Mr. Quintana reported that all adjustments to the year-end financials have been completed. Ms. Larson provided an update with the auditor and was pleased with his work. The audit should be completed within the next 10 days.

3 Committees

a Update from committee leads on committee activities not covered in consent agenda

Ms. Sorice reported that she attended the PTO and was impressed with their Board and members.

D Task-Oriented

1 Board visits to school campuses and programs

It was suggested that Board members visit the schools and programs before the October Board meeting. Principals will provide good dates for the members to visit.

2 Action Items

These items were reviewed and revised.

3 Board communication to prints (Top 5)

It was determined that the items noted in August will be sent out.

E Policy

None

F Miscellaneous Board Items

1 Approve Minutes from 8/23/2022

Ms. Sorice presented the Minutes of August 23, 2022. Mr. Ennis moved to approve the Minutes of August 23, 2022 as presented. Mr. Quintana seconded the motion. The motion passed unanimously. Ms. Sorice abstained.

Ms. Sorice motioned that the Board move into Executive Session at 8:40 p.m. for the purpose of of C.R.S. 24-6-402(d) Meeting to review school based safety features, procedures and district based supports/training. Mr. Ennis seconded the motion. The motion passed unanimously.

G Executive Session

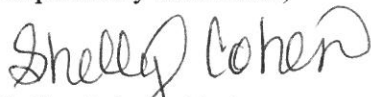
1 C.R.S. 24-6-402(d) Meeting to review school based safety features, procedures and district based supports/training

Mr. Mathai moved to exit the Executive Session at 9:17 p.m. Ms. Sorice seconded the motion. The motion passed unanimously.

Adjournment

Mr. Quintana moved to adjourn the meeting at 9:17 p.m. Ms. Mills seconded the motion. The motion passed unanimously.

Respectfully submitted,



Shelly Cohen, Clerk

Jefferson Academy Board of Directors