

**Minutes of the Joint Board of Directors  
A Colorado Non-profit Corporation  
April 19, 2022 6:00 p.m.  
Zoom Meeting**

**Preliminary A., B.,C., D., E., F.**

Ms. Sorice called the meeting to order at 6:02 p.m. The guests were welcomed. The following Board members were present: Mr. Ennis, Mr. Hawk, Mr. Kim, Ms. LaBerge and Ms. Sorice. Ms. Vartanova had an excused tardy. Ms. Quillen had an excused absence. The following ex-officio Board members were present: Ms. Grantham, Mr. Matlick, Dr. O'Neill, Ms. Scarato and Ms. Taussig. Ms. Sorice presented the agenda. Ms. Sorice requested that the review for Results of the Parent Survey be tabled for the May meeting. Ms. Sorice requested that in the Policy section, Policy 2.5 and 2.8 be a discuss and not a discuss/vote. Ms. LaBerge requested to add in Financials, Elementary Chromebooks. Mr. Hawk moved that the Board approve the agenda as amended. Mr. Kim seconded the motion. The motion passed unanimously. There was no Public Comment.

**Consent Agenda**

**A Review & Approve**

Ms. Sorice presented the Consent Agenda. Ms. LaBerge requested that the report from Summit Academy be pulled from the agenda. Mr. Hawk moved to approve the agenda as amended. Mr. Kim seconded the motion. The motion passed unanimously.

**General Agenda**

**Review of draft communication plan**

Kim Daly, Chair of the Communications Committee, provided a brief presentation explaining the priority of this committee is to provide branding for JA and having it recognizable as a K-12 school, while allowing for individuality at both campuses. Ms. Daly noted that the committee is in the design portion with this project. Ms. Daly shared the logo lock-up using the interlocking JA for the elementary and secondary. Then using the individual logos with the bookend for the elementary and the crest for the secondary. Ms. Daly pointed out the jaguar that is used for the secondary athletics is the same as the Jacksonville Jaguars. Discussion ensued about continuing to use this jaguar. Ms. Daly shared a draft communications manual that included the color palette with the original colors, along with a secondary palate and the fonts. Board members shared their thoughts and suggestions.

Mr. Hawk moved that the Board approve the brand manual and style guide as presented as a guideline for JA marketing. Mr. Kim seconded the motion. A vote was taken. The motion did not

pass with a vote for 3 yes and 3 no. This agenda will be placed on the May agenda. Board members will meet with Ms. Grantham to review the secondary logo.

## **A Informational**

### **1 Principal and faculty presentation**

Dr. O'Neill introduced Raechelle Tucker, Elementary Librarian. Dr. O'Neill noted that the library was closed for two years due to COVID. Dr. O'Neill reported that Ms. Tucker has performed an outstanding job in the library. Board members that have toured the library shared their positive experiences. Due to technical difficulties, Ms. Tucker was not able to join the meeting.

### **2 General principal updates and updates from facilities director as needed (not covered in the consent agenda)**

Ms. Grantham shared their many events this spring. She pointed out that the anniversary of Columbine is tomorrow and they are working with security to ensure the safety of students.

Dr. O'Neill reported that CMAS testing is almost complete, end of year testing is in May, she has hired a 2nd and 3rd grade teacher, acknowledged the team leads and shared the spring events.

Ms. Scarato reported that this is a busy and fun time of year with many events, working on enrollment for next year, hiring for open teaching positions for next year and spring testing. Ms. Scarato shared that they have a student who was awarded the Daniel's Scholarship.

Ms. Taussig reported that they had spring testing last week, they are hiring for next year's open positions and working on spring events.

## **B Strategic**

### **a Recap of Board visitation days at Summit Westminster, Summit Conifer, and Summit Littleton**

Mr. Hawk reported on his visit at the Summit Westminster campus and noted the positive changes. Ms. LaBerge and Ms. Sorice shared their experiences at Summit Westminster and enjoyed seeing their program first hand.

### **2 Innovative Academic Environment**

#### **a Recap of both study sessions and establishment of path forward to continue momentum**

Ms. LaBerge shared the results of the two study sessions. She provided the draft statements of the guiding principles for Academic Rigor. These were reviewed and revised by Board members.

Discussion ensued with Board members and leaders with their concerns. It was determined that the original and revised version be reviewed by the leaders and present any suggestions to the Board in May.

**3 Healing From COVID**

**a Updates and resources needed for next year to continue to support student and staff overall wellness**

Mr. Matlick reported that the school leaders are looking to continue to bring support to the students with mental health issues.

Ms. Grantham reported that they are in year two with the unified improvement plan with social and emotional support. They are working on finding common language and training for the teachers. Ms. Grantham shared that she has contracted a social worker for the remainder of the school year and hired a full time social worker for next year.

Dr. O'Neill reported on the SEL classes and K-6 social and emotional learning. She shared that next year a staff wellness committee will be developed to support staff. Dr. O'Neill reported that she has hired a MTSS coordinator, Pam Yoder. Ms. Yoder will also be on staff next year.

Ms. Scarato reported that they will continue with the success program for students. They are looking for mental health resources and are planning sessions for parents.

Ms. Taussig reported they will have a one day conference this summer for parents. They are reevaluating everything as things have returned to somewhat normal. They are also looking at supporting high school students in dealing with social issues.

**4 Multiple Pathways to Success**

**a None**

**5 Character and Values**

**a Core Values report from principals and administrators on thoughts/responses from staff on draft Core Values and establish next steps to maintain momentum**

This item will be tabled for the June meeting.

**C General Board Governance/Updates/Other Issues**

**a Reminder of elections in May 2022 - update on scheduled communications**

Ms. LaBerge reported that only one candidate letter has been received. The schedule was reviewed.

**b Determine which Board members attend which graduation ceremonies**

The graduation schedules were reviewed and Board members noted ceremonies that they could attend. The elementary on May, 25 at 6:00 p.m. at the secondary school. The secondary on May 26 at 10:30 a.m. at the Green Center. Summit Westminster May 23 at 7:30 p.m. and Summit South on May 20, 10:00 a.m.

**c Schedule SRC meetings at each campus per Policy 2.11**

Ms. LaBerge explained the role of the Staff Review Committee. Mr. Kim and Ms. Sorice will meet with Dr. O'Neill on May 13 at 2:00 p.m. Ms. LaBerge and Ms. Vartanova will meet with Ms. Grantham on May 6 at 2:00 p.m.

**2 Financials**

**a General financial questions**

None

**b Approve joint-use agreement**

This was tabled for May.

**c Elementary Chromebooks**

Dr. O'Neill pointed out that the elementary school is operating with about 16 or 17 chromebooks per classroom. Dr. O'Neill reported that area public and charter schools already incorporate a fee for chromebooks. Dr. O'Neill proposed to include a \$50 school fee to go toward chromebooks. The goal would be to have a chromebook for each student and to be able to replace chromebooks as they become outdated. The chromebooks would be kept at school. This item will be on the May agenda. The Board requested additional information; how many chromebooks the school has currently, how many were purchased with Esser funds and the percentage of school fees that were paid this year.

**3 Committees**

**a Update from committee leads on committee activities not coerced in consent agenda**

Ms. Vartanova reviewed the PPR and the updates in the secondary. Summit is currently testing systems to pay fees online. Ms. Vartanova reported that overall the budgets were in balance. The grants for Jag Care were reviewed. Also, the staff was very thankful for their raise.

**4 Evaluations**

**a Distribute board self-evaluations per policy 2.4**

Ms. LaBerge shared the self-evaluation document and reviewed the form.

**b Strategic plan progress report will serve as Executive Director self-evaluation**

Ms. LaBerge shared this document and reviewed the process in filling out the evaluation form.

**D Task-Oriented**

**1 Action Items**

These were reviewed and revised.

**2 Board communication to parents**

None. It was suggested that Board members send one statement about how rewarding it is to serve on the Board. These will be sent out to families via email, social media and each member will personally send these out to someone they feel would be a good candidate for the Board.

**E Policy**

**1 Summit Academy parent representation on Board**

Mr. Hawk reported that the Policy and Governance Committee are working to clarify this policy.

**2 Public Attendance at Board Meeting Policy 2.5**

Ms. Sorice presented Policy 2.5 with redlines. This will be on May's agenda for approval.

**3 Board Member Conflicts of Interest Policy 2.8**

Ms. Sorice presented Policy 2.8 with redlines. This will be on May's agenda for approval.

**F Miscellaneous Board Items**

**1 Approve Minutes March 15, 2022**

Ms. Sorice presented the Minutes of March 15, 2022. Ms. Vartanova moved that the Board approve the Minutes of March 15, 2022 as presented. Mr. Ennis seconded the motion. The motion passed unanimously.

**G Executive Session**

**None**

**Adjournment**

Ms. Vartanova moved to adjourn at 10:32 p.m. Mr. Ennis seconded the motion. The motion passed unanimously.

Respectfully submitted,

*Shelly Cohen*

Shelly Cohen, Clerk

Jefferson Academy Board of Directors