

**Minutes of the Joint Board of Directors  
A Colorado Non-profit Corporation  
November 16, 2021  
6:30 p.m. following the Study Session  
Zoom Meeting**

**Preliminary A.,B., C., D., E., F.**

Ms. Sorice called the meeting to order at 7:00 p.m. The guests were welcomed. The following Board members were present: Mr. Ennis, Mr. Hawk, Mr. Kim, Ms. LaBerge, Ms. Vartanova and Ms. Sorice. Ms. Quillen had an excused absence. The following ex-officio Board members were present: Ms. Grantham, Mr. Matlick, Dr. O'Neill, Ms. Scarato, and Ms. Taussig. Ms. LaBerge led the guests and the Board of Directors in saying the Pledge of Allegiance. Ms. Sorice presented the agenda. Ms. Vartanova requested that B3 Healing from COVID be moved to next month's meeting and add in Financials 1b Approve Amended Budget for a discuss/vote. Ms. LaBerge requested that 2a and 2b Standardized test results reports for the Elementary and Secondary be removed. Ms. Vartanova moved that the Board approve the agenda as amended. Ms. LaBerge seconded the motion. The motion passed unanimously.

**During Public Comment:**

Brian Ulmer inquired about the report on standardized testing and the removal of this item from the agenda. It was noted that this item was reviewed during the study session and the recording is available to the public.

Sam Kim gave a shout out to the varsity boys soccer team for making it to state.

**Consent Agenda**

Ms. Sorice presented the Consent Agenda. Ms. Sorice requested that the PTO report be pulled from the agenda. Ms. LaBerge moved to approve the agenda as amended. Mr. Kim seconded the motion. The motion passed unanimously.

**Colorado Gives Day**

Ms. Crawley reported that JA will take part in the Colorado Gives Day on December 7. Ms. Crawley noted that money given before this date will put us in a bonus pool for the 1.6 Million Incentive Fund.

**PTO**

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Mr. Matlick reported that the Fun Run made \$90,000 which is the highest amount they have earned. The proceeds will be used to purchase 185 chromebooks for students. The Book Fair brought in \$12,000 that provided \$6,000 in Scholastic books for the library.

## **A Informational**

### **1 COVID update and JA's response**

Mr. Matlick presented a powerpoint with the current data in Jefferson County. Mr. Matlick reported that the positivity rate and the incidence rates are higher. The cases in ages 0-9 and 10-19 years are higher but hospitalizations have not increased. Mr. Matlick shared the Dashboard for JA. He pointed out that the positive cases are from outside the school building and not from transmissions in school. There were no health updates from JCPH or Broomfield. The new federal mandates may impact the secondary campus. Mr. Matlick stated that JA remains on track with our four goals: Keep students and staff safe while at school; Provide the most effective learning environment possible; Provide guidance but allow some flexibility; Move toward "Cautious Normality". The elementary school and Summit are offering tours and the secondary school just had their open house.

## **B Strategic**

### **A Meeting with Executive Director**

Mr. Ennis reported that he had the opportunity to meet with Mr. Matlick and Ms. Sorice at the secondary. One of the topics of conversation was the morale amongst the staff and how that was being addressed. Ms. Sorice noted the importance of getting to know the people on a different level. Ms. Sorice expressed that Mr. Matlick is innovative and motivated when it comes to JA.

Discussion ensued that in previous Board meetings, three of the four principals would provide a written report for the agenda and one would present orally. It was also mentioned that a teacher presentation was given, rotating between the elementary and secondary. These may be included going forward.

### **2 Innovative Academic Environment**

#### **a Standardized test results report from the Elementary Campus**

Covered in the Study Session

#### **b Standardized test results report from the Secondary Campus**

Covered in the Study Session

### **3 Healing from COVID**

#### **a Recovery from COVID staff survey**



Postponed till the next meeting.

**4 Multiple Pathways to Success**

**a None**

**5 Character and Values**

**a Core Value Committee meeting in person November 18, 2021**

Ms. Sorice noted that the committee is still in discussions.

**b Update on TikTok challenges**

Mr. Matick shared that the number of challenges in the secondary school has dropped and the few issues that they have had are not TikTok related.

**C General Board Governance/Updates/Other issues**

**1 Financials**

**a Approve annual audit**

Ms. Vartanova shared that the audit went well. Ms. Vartanova moved that the Board approve the annual audit report as presented. Mr. Ennis seconded the motion. The motion passed unanimously.

**b Approve updated budgets**

Ms. Vartanova presented the budgets. Ms. Vartanova reported that the budgets were updated based on the projected enrollment numbers and the anticipated PPR. Ms. Larson noted there were concerns with the budgets before the state increased the funding. Ms. Larson shared the different types of allotments given by the government: CARES funds and ESSER I, II and III. She explained that each has different requirements on how the funds may be spent. Ms. Vartanova moved that the Board approve the amended budgets as presented. Mr. Kim seconded the motion. The motion passed unanimously.

**2 Staff Survey**

**a Approved staff survey to be sent out by the Board in January**

Ms. Vartanova suggested that the same questions be used again. It was pointed out that the staff was not surveyed last year due to COVID. Discussion ensued about the academic rigor and homework. Ms. LaBerge moved that the Board survey the staff in January using the 2020 questions with the flexibility of adding open ended questions on academic rigor and quality of life. Ms. Vartanova seconded the motion. The motion passed unanimously. It was determined that a two-hour study session be scheduled in March before the March general meeting. It was determined that the executive director and principals could present their prospective feedback.

**3 Class Size**

**a Determine if any changes are needed to class size for open enrollment period beginning in January**

Ms. LaBerge explained that this is on the agenda only if a vote was needed to go outside the boundaries previously set forth in the policy. Mr. Matlick suggested that there not be any changes for the 2022-2023 school year.

Ms. Scarato stated that overall things are going well. Ms. Scarato noted that they have also had discussions with the academic rigor and getting students engaged at a higher level. She shared that they will have about 19 performances in December with choir, music recitals and drama. New family meetings will be held during the day.

Ms. Taussig reported they just held a parent appreciation breakfast. She shared that they have performances coming up with plays and a high school musical that will be filmed. The Conifer campus is going well. Ms. Taussig noted that she will be starting self assessments with teachers. She reported that one of the challenges is not losing students from junior high to senior high.

It was suggested that principals share their student performances with Board members in case they have an opportunity to attend.

**D Task-Oriented**

**1 Determined Board visitation days(s) at campuses in January**

It was suggested that each campus set a date and time, including the Summit campuses. Ms. LaBerge offered to coordinate this event.

It was noted that a meeting in December is not necessary.

**2 Action Items**

These were reviewed and revised.

**3 Board communication to parents**

It was determined that the following could be communicated to parents: shout out to secondary sports teams and happy holidays to our families. Ms. Vartanova will reach out to the principals for additional 'shout outs' and generate a draft for Mr. Ennis to review.

**E Policy**

**1 None**

**F Miscellaneous Board Items**

**1 Approve Minutes October 19, 2021**

Ms. Sorice presented the Minutes of October 19, 2021. Mr. Ennis moved that the Board approve the Minutes of October 19, 2021 as presented. Ms. Vartanova seconded the motion. Mr. Hawk and Ms. LaBerge abstained. The motion passed with a majority vote.

**G Executive Session**

Mr. Hawk moved that the Board go into Executive Session at 8:40 p.m. for the purpose of C.R.S. 24-6-402(4)(f). Ms. Vartanova seconded the motion. Ms. LaBerge abstained. The motion passed with a majority vote.

Mr. Hawk moved to exit the Executive Session at 8:58 p.m. Mr. Kim seconded the motion. Ms. LaBerge abstained. The motion passed with a majority vote.

Mr. Hawk made a motion to allow the enrollment exception for the AY 2022/2023 as discussed in Executive Session. Mr. Kim seconded the motion. Ms. LaBerge abstained. The motion passed with a majority vote.

Ms. Vartanova moved that the Board go into Executive Session at 9:00 p.m. for the purpose of C.R.S. 24-6-402(4)(f). Mr. Hawk seconded the motion. The motion passed unanimously.

Ms. LaBerge moved to exit the Executive Session at 9:18 p.m. Ms. Vartanova seconded the motion. The motion passed unanimously.

Mr. Hawk made a motion to allow the enrollment exception for the AY 2022/2023 as discussed in the Executive Session. Ms. Vartanova seconded the motion. The motion passed unanimously.

**Adjournment**

Ms. Vartanova moved to adjourn at 9:21 p.m. Mr. Kim seconded the motion. The motion passed unanimously.

Respectfully submitted,



Shelly Cohen, Clerk

Jefferson Academy Board of Directors