

Jefferson Academy - Board Agenda | February 20, 2024

Mission Statement:

The mission of Jefferson Academy is to help students attain their highest academic and character potential through an academically rigorous, content-rich educational program.

Vision Statement:

Jefferson Academy envisions a community of parents, teachers, students and educational and business leaders working together to create a learning environment that engenders academic achievement, growth in character, and the love of learning, resulting in responsible, productive citizens.

Agenda for the Joint Board of Directors of Jefferson Academy A Colorado Non-profit Corporation

In Person: Held at Summit Academy 7575 W 103rd Ave, Unit 100, Westminster

Zoom Link: [Join the virtual meeting of the Board of Directors](#)

Start Time: 6:00 pm

Agenda Item	Who	Action	Time	End Time	
Preliminary					
A	Call to Order	Chair		6:00 pm	
B	Welcome to Guests				
C	Roll Call				
D	Pledge of Allegiance				
E	Approval of Agenda	Board	Vote	0:05	6:05 pm
F	Public Comment			0:10	6:15 pm

***Public Comment - PLEASE READ:**

The Board has determined that **public comment will be held at the beginning of all meetings for the following reasons:**

- It is essential for Board members to hear and consider all public comment **prior** to making decisions on agenda items so that the Board members are informed of the views of the public participants.
- An agenda is posted in advance of every Board meeting. Every effort has been made to add additional detail to the agenda items to help public participants understand what will be discussed at the meeting in order for participants to better shape and present their comments. Please take note if a topic says Vote, Discuss or Discuss/Vote.
- Having public comment at the beginning of the meeting allows for a designated, clear, and transparent opportunity when public comment may be provided on any of the agenda items. It also provides participants a chance to voice their concerns, issues, and ideas without being obligated to sit through what can be a very lengthy meeting of non-related topics.
- The regular monthly meetings are designed to allow the Board to conduct the policy business of the school and to do so in an efficient manner. For this reason, it would not be feasible from a time perspective to distribute public comment throughout the agenda.

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Your voice is important! We encourage all members of the public to review this agenda in detail in order to provide public comment to Board members at the beginning of each meeting so that Board members can better represent our members. **The Board appreciates and encourages all public comments and respectfully requests that individuals turn their cameras ON and keep their comments as brief and concise as possible (2 to 3 minutes) to allow time for everyone to participate.**

Consent Agenda					
<i>The JA Board has adopted a consent agenda. The consent agenda consists of committee reports and the Executive Director report. All Board members have received these reports prior to this meeting and can pull an item out of the consent agenda when those items need further discussion during the agenda discussion at the beginning of this meeting. The following items are included in this month's consent agenda:</i>					
<ul style="list-style-type: none"> PTO Report Boosters Report School Accountability Committee Policy & Governance Facilities Committee Capital Development Committee/ JA Foundation 		<ul style="list-style-type: none"> Communications Committee Neighborhood Committee Finance Committee Principal Reports Executive Director's Report Meeting Minutes (Restricted until approved) 			
A	Review & Approve <i>Voting Items Included:</i> 1.	Board	Vote	0:05	6:25 pm

General Agenda					
Items moved to the front of the agenda at the time of the meeting due to presenters					
Items moved from the consent agenda to the general agenda for further discussion					

A	Informational				
<i>In an effort to gain a more in-depth perspective of each of our campuses and programs, the Board invites presentations from principals and faculty to discuss day-to-day activities occurring in the buildings and highlight special projects and programs.</i>					
1	Principal Presentation and Faculty/Student Introduction	SS	Discuss	0:15	6:40 pm
2	General Executive Director update	TM	Discuss	0:10	6:50 pm
3	General principal updates (not covered in the consent agenda)	AT, SS, BF, RS	Discuss	0:20	7:10 pm

Jefferson Academy has identified five strategic goals. The strategic portion of the agenda is centered around these goals. The Jefferson Academy Strategic Plan 2021-2024 can be accessed at www.jajags.com.

B	Strategic				
1	Strategic Plan- Comprehensive Communications, Innovative Academic Environment, Healing from Covid, Multiple Pathways to Success, Character and Values				

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	a	Review Staff Survey Results	JL	Discuss	0:20	7:30 pm
	b	Update on the 2024-2027 Strategic Plan development	AV	Discuss	0:05	7:35 pm
	c	JA CCC Update	TM	Discuss/Vote	0:20	7:55 pm
C General Board Governance						
<i>1: General</i>						
	a	Reminder of elections in May 2024 - update on scheduled communications	JL	Discuss	0:05	8:00 pm
		Schedule of communications: 1 st notice – January 31 - sent 2 nd notice – March 13 3 rd notice – April 2 4 th – Reminder letters due – April 16 (letters are due April 23) 5 th – Meet the Candidates – April 30 6 th – Voting is open – May 6 (open May 6 – May 14) 7 th – Voting reminder from Tim – May 10 8 th – Voting closes – May 14, 4 pm				
	b	Board campus visits debrief	Board	Discuss	0:10	8:10 pm
	c	Request self-evaluation from Executive Director and 360 from Executive Director's direct reports	AV	Discuss	0:05	8:15 pm
<i>2: Financials</i>						
	a	none				
<i>3: Committees</i>						
	a	Update from committee leads on committee activities	Board	Discuss	0:10	8:25 pm
D Policy						
	1	2.11(j) Audit Committee - Second Reading	AV, AM	Discuss/Vote	0:05	8:30 pm
	2	JA Enrollment Policy - Second Reading	Board	Discuss/Vote	0:05	8:35 pm
	3	P&G Tasks: priorities, JA CCC impacts	AV, AM	Discuss	0:10	8:45 pm
E Task-Oriented						
	1	Approve minutes from January 23, 2024 meeting (Restricted until approved)	Board	Discuss/Vote	0:05	8:50 pm
	2	Action Items	Board	Discuss	0:05	8:55 pm
	3	Board communication to parents (Top 5)	Board	Discuss	0:05	9:00 pm

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F	Executive Session				
1	Executive Session pursuant to C.R.S. §24-6-402(4)(h) for the purpose of discussing a request for student(s) to receive enrollment exception	Board	Discuss/Vote	0:15	9:15 pm
2	Executive Session pursuant to C.R.S. §24-6-402(4)(f) for the purpose of discussing personnel matters	Board	Discuss	0:15	9:30 pm

Adjournment - Estimated	9:30 pm
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Consent Agenda

The consent agenda consists of committee reports, principal reports, and the Executive Director report. The items in the consent agenda will not be discussed in the board meeting unless Board members pull an item out of the consent agenda for further discussion during the agenda discussion.

PTO Report

PTO meeting was held February 7, 2024. Full meeting minutes can be found following approval at the March meeting at <https://www.japto.info/about/membership-meetings>

Some highlights from this month's meeting:

- Monthly movie nights per grade level beginning in February
- PTO will have board and committee openings for next year
- Special funds approvals for spring band camp, movie license, and hospitality funds
- Yearbook purchase deadline is 3/1
- Butterbraided fundraiser coming in March
- Time hop will be April 25

Boosters Report

Meeting was held on Monday Feb 12. Minutes will be posted in April here: <https://boosters41.wixsite.com/jajags/meeting-minutes> No meeting in March.

Student Accountability Committee (SAC) Report

No meeting - next meeting is scheduled for March 6th. Will approve spring survey at March meeting.

Policy & Governance

The Policy & Governance Committee met on Wednesday, February 7, 2024. Committee members Roman Sanchez, Katie Ruske, Mary Ferbrache, Sonja Netzer, Anil Mathai, and Agnessa Vartanova were present.

The Committee discussed the following matters:

Discussion about JA-CCC

-Which policies apply to them, should they have their own?

Policy related to % of students that may be staff children was forwarded after first reading at the last board meeting.

-Need to get wording and insert into the policy manual

-Should the policy include all campuses, incl: homeschool programs?

Discussion about the audit committee and its role surrounding internal audits. Added language to be included with the second reading.

Discussed the need to have conversations and direction surrounding board composition.

The Committee will next meet on Wednesday, March 6, 2024, at 6:30 pm.

Facilities Committee

Capital Development Committee / JA Foundation

Meeting was held on February 15th.

Looking at creating a sub-committee with other support orgs to help spearhead funding the year round community cares program and guidelines for dispersing funds.

Discussed ideas for a 30th anniversary celebration, thinking best time is start of next school year, waiting on the policy committee on naming policy as this will affect some of the planning for the event but thinking either after the Jag Jog or Elementary Welcome picnic.

Communications Committee

Meeting will be held after the February BOD meeting on February 21st so no updates for this meeting.

Neighborhood Committee

Finance Committee

Finance Committee met on 2/13/24 and the committee discussed January's all org. budget. Each school's budget manager gave updates on expenditures. All schools are currently within budget. We further discussed cleanup of budget line items, particularly how each campus reports payments for building use/rental and scheduling for use of ESSER funds (calendar year vs. school fiscal year).

- JA Secondary is collecting bids for the proposed track project and is preparing master plan for school grounds.
- JA Elementary is requesting a site survey be prepared for compliance with Jeff.Co., land use, water mitigation, etc.

Principal's Reports

[Jefferson Academy Elementary](#)

[Jefferson Academy Secondary](#)

[The Summit Academy](#) - Presenting in person

☰ Summit Academy Westminster Board Report FEB 2024

[The Summit Academy South](#) ☰ Summit South Board Report February 2024

Executive Director's Report

Marcy Romero: Early last week, Marcy Romero, a beloved member of the JA Elementary staff, passed away. Mr. Bott, in an email to Secondary staff, truly captured the essence of who Marcy was.

"I was lucky to work closely with Mr. Marcy for most of his time here at JA, I would greet him each day with a "what do you know Mr. Marcy" knowing full well his response would be, "Living the dream, living the dream". He really was. He loved JA and often said how happy he was here. Mr. Marcy was a larger than life personality. Always positive, smiling, with a how can I help you attitude. Marcy loved his time with the students in the Cafeteria where he greeted them with a smile as they dumped their plates and headed for recess. The kids were his joy, and it really was obvious. He is loved by students and staff alike."

A huge thank you goes out to Mr. Schuman, who stayed in touch with the Romero family; to our the secondary counselors who worked from the elementary to be available for staff and students, to our the elementary staff who were true professionals even as they personally wrestled with the loss of a co-worker, and to the elementary leadership team that moved quickly to put plans in place ensuring students and staff were well taken care of.

Jeffco Cabinet Meeting with Charter School Leaders: On Tuesday, (02/06/2024), Superintendent Dorlan and several of her Cabinet team, along with Board of Education member Ms. Parker, hosted their quarterly meeting with charter leaders. This meeting was quite encouraging as the following topics were discussed:

- Jeffco's Director of School Safety affirmed that charter schools will continue to receive the same support that all Jeffco schools receive. The Superintendent and Chief of Schools stated that due to an internal error, a rumor started about these services being withdrawn, which is not the case. They see student safety, which includes charter school students, as their primary concern.
- The Chief of Schools discussed how they recently became aware of the position many new central office staff had taken regarding "that service is not available to charter schools" including items that charters purchase and are included by contract. They were working on internal communications to central office staff to correct this problem and return to a position of supporting charters appropriately.
- Board Member Parker listened to charter leaders who expressed concern regarding how the DAC (District Accountability Committee) handled the charter renewal process and affirmed for charters that she would present their position at the next board meeting, which she did and can be viewed on Board Docs.

Recruiting Season: Recruiting season has started. Ms. Fox attended the Jeffco Job Fair on Friday, February 16. She was scheduled to attend the UNC job fair on Tuesday, February 13, but canceled in order to be available for staff on the day after Mr. Romero passed. She will continue to attend job fairs connecting with potential staff members for all our campuses next year.

CDE School Finance Rulemaking Update: As reported before, CDE is in the process of revising their school finance rules, scheduled to be presented to the State Board of Education for approval in the coming weeks. Many of the revisions do not impact any of our programs. However, with several having a potential negative impact, I met with Mr. Kottenstette (CDE Ex. Dir. of Schools of Choice) and Mr. Felker (Jeffco Ex. Dir. of Student Data Privacy and Reporting) to discuss our concerns. The meeting was fruitful and some language appears to have been changed as a result. However, we continue to monitor this process as a few new rules could create challenges for our Hope House Partnership and Summit Athletic School program.

CDE/CCSP Federal Grant: On Friday afternoon (2/16/2024) we received notice from CDE that JA Coal Creek Canyon was provisionally awarded the Replication Grant in the amount of \$193,600 each year (2023/24, 2024/25, 2025/26) for a total of \$580,800. A

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few revisions and submissions are required including securing a school code and providing a finalized charter contract for JACCC. [Click Here](#) to review the letter.

February Core Value:

We are invested in educational partnerships and intellectual curiosity.