

**Minutes of the Joint Board of Directors
A Colorado Non-profit Corporation
January 18, 2022 6:00 p.m.
Zoom Meeting**

Preliminary A., B., C., D., E., F.

Ms. LaBerge called the meeting to order at 6:00 p.m. The guests were welcomed. Roll call was taken and the following Board members were present: Mr. Ennis, Mr. Hawk, Ms. LaBerge, Mr. Kim, Ms. Vartanova and Ms. Quillen. Ms. Sorice had an excused absence. The following ex-officio Board members were present: Ms. Grantham, Mr. Matlick, Ms. Scarato, Ms. Taussig and Dr. O'Neill. Mr. Hawk led the guests and the Board of Directors in saying the Pledge of Allegiance. Ms. LaBerge presented the agenda. Mr. Hawk moved to approve the agenda as presented. Ms. Vartanova seconded the motion. The motion passed unanimously. There was no Public Comment.

Consent Agenda

A Review & Approve

Ms. LaBerge presented the Consent Agenda. Mr. Hawk moved to approve the Consent Agenda as presented. Mr. Kim seconded the motion. The motion passed unanimously.

General Agenda

A Informational

1 Principal and faculty presentation - Summit Academy

Ms. Scarato stated that they will offer teaching training for unlicensed staff during lunch. The students are working on ideas for their graduation and plan to have this held outside again. The students are enjoying the expansion and are utilizing the larger room to study in between classes. Ms. Scarato mentioned that they have not received their final occupancy yet, but the remaining items should be completed soon. Xcel will be providing a report on how Summit can reduce their utilities. The Board requested that Ms. Scarato share that report. Ms. Scarato reported that Summit Westminster has over 100 students so far that have applied in EnrollJeffco and Summit South has about 37. The majority of the high school students have returned to in-person learning. Ms. Scarato shared that they have one family from the Marshall fire that has not been able to return to their home. NHS students will begin a drive to fill shoeboxes for children affected by the fire and host a book drive.

Ms. Scarato introduced one of her teachers, Lisa Mann. Ms. Mann has been teaching music at Summit for 11 years. Currently, she is teaching musical theater, junior high and high school choir, and world percussion. Ms. Mann provided a presentation with pictures of her students in

choir and videos from a few of her performances. Ms. Scarato and the Board members acknowledged Ms. Mann for her amazing efforts and her ability to engage students.

2 COVID updates and JA's responses

Mr. Matlick provided a presentation. He shared current data between November 15 - January 18 that showed an increase in positivity rates. He also shared the vaccination status, hospital admissions by age groups, cases by age groups and deaths. Mr. Matlick reported on Jefferson Academy's Dashboard with both schools and homeschool programs. Mr. Matlick provided information from CDPH stating that vaccinated people are likely to be in the hospital with COVID while unvaccinated people are more likely to be in the hospital due to COVID. Mr. Matlick also noted from Dr. Washington at the Rocky Mtn Hospital for Children that they are seeing more children with RSV than COVID. Mr. Matlick reported that the latest JCPH orders include universal masking indoors, no weekly testing of unvaccinated staff or students and mask exemptions for individuals under age 3 or individuals who cannot medically tolerate a face covering. The Broomfield Public Health order through February 3, 2022 includes universal masking indoors, mask exemptions under age 2 and for individuals who cannot medically tolerate a face covering, and there are provisions for high impact activities. JA & Summit have stopped weekly testing of unvaccinated staff this semester. Mr. Matlick reviewed that quarantine and isolation will be reduced to five days, if symptoms have improved and no fever for 24 hours. If isolation cannot happen in the household then quarantine is extended an additional five days. Mr. Matlick noted that JA/Summit will continue with in-person learning with no plans to go to remote learning. Mr. Matlick reviewed the plan for JA and Summit if we were to experience excessive staff absences.

B Strategic

1 Comprehensive Communication

a Approve staff survey questions for distribution in January

Ms. LaBerge stated that these were the same questions that were sent out in 2020. Ms. Vartanova moved that the Board approve the questions for the staff survey for 2022 as presented. Mr. Hawk seconded the motion. The motion passed unanimously. Ms. Vartanova will send the survey out on January 24 with a two-week window for staff to respond. Results will be presented at the February meeting. Ms. Scarato will review the questions to see if they apply to her staff and she will notify Ms. Vartanova on her decision.

b Presentation of parent survey results

Ms. Vartanova introduced Michael Westfield from the SAC Committee. Ms. Westfield presented the results from the fall 2021 parent survey for the Elementary. She reviewed each question and shared some of the written notes by parents. Overall families were satisfied. Ms. Westfield

pointed out feedback that may impact strategic goals. The SAC Committee provided Recommendations & Next Steps in the following areas; Volunteering, Foreign Language Offering and Restorative Justice. Jerrilynn Lillyblade shared the results from the secondary school. The secondary families were also satisfied overall with JA. Ms. Lillyblade shared some of the written responses and feedback that may impact strategic goals. The SAC Committee provided Recommendations & Next Steps in the following areas; Student Body Resilience & Values, Faculty Well-Being, Academic Topics, Volunteering and Lockers. It was requested that the areas in the Recommendations & Next Steps be addressed by the administration.

2 Innovative Academic Environment

a None

3 Healing from COVID

a Presentation of healing from COVID staff and family survey results

Ms. Vartanova provided the results from the staff and family survey. Ms. Vartanova shared that 141 staff participated and 288 families. However, only 10 families from the secondary participated. It was noted that the results of the survey and action items need to be communicated back to the staff and families. It was determined that this would be discussed during the strategic plan report.

4 Multiple Pathways to Success

a Student withdraw updates

Ms. LaBerge shared that the secondary had 12 students withdraw. Dr. O'Neill reported two students withdrew due to the families moving. Ms. Scarato reported that the families that have left have been due to moving out of state. Ms. Taussig reported that six students left but they have enrolled eight new students.

5 Character and Values

a Update from core values group

Ms. Vartanova provided an update from the Core Value Committee with a slide show. The slides represented the groups' core values generated by the committee. It was suggested that this be placed on the agenda for the Board to discuss at the academic rigor planning meeting. Feedback/progress report from administrators was requested for a study session in April. The study session will be with Board members, administration and the committee.

6 Overall Strategic Plan Progress Report and Review

a Strategic plan progress as of January 2022

Mr. Matlick gave an update on the comprehensive communications plan, innovative academic environment, healing from COVID, multiple pathways to success, and character & values. Board members also provided feedback and offered support to staff.

C General Board Governance/Updates/Other Issues

1 General

a Notice of elections in May 2022

Ms. LaBerge reported that she is term limited. Mr. Kim's term is up, but he is eligible to run again. Ms. LaBerge will generate a letter to be sent to families.

b Approve Board meeting posting locations

Mr. Hawk moved that the posting of the Board meetings continue to be posted at the front entrance of each school. Mr. Ennis seconded the motion. The motion passed unanimously. It was clarified that the postings will be at the elementary and secondary school.

c Reminder of Board visitation days - January 19 at Elementary and January 27 at Secondary

Ms. LaBerge and Mr. Kim will be visiting the elementary school. Board members that are able to attend the secondary are also invited to Summit Westminster.

2 Financials

a Remove non-standard pandemic measure passed by the Board on April 21, 2020 for approval and authorization for shipments to be delivered to individual staff members' homes

Ms. Vartanova explained this was passed during the beginning of the pandemic when staff members were working from home. Mr. Hawk moved to remove the non-standard pandemic measure passed by the Board on April 21, 2020 for approval and authorization for shipments to be delivered to individual staff members homes. Mr. Kim seconded the motion. The motion passed unanimously.

3 Committees

a Update from committee leads on committee activities not covered in consent agenda

Ms. Vartanova provided an update from the Finance Committee that the budgets in all four campuses are inline with expectations. The governor's proposal for next year's fiscal budget includes a 5% increase. However, it is known if the increase is sustainable. The committee will continue to be conservative in the years to come. The committee is looking at possible COLA and a salary increase model that will be presented to the Board in the coming months. The committee will also revisit the savings strategy.

D Task-Oriented

1 Action Items

These were reviewed and revised.

2 Board communication to parents

It was determined that the following be included; 'shout out' to families for taking the surveys, Board visits to the schools, COVID protocols reviewed, supporting families that were involved in the Marshall fire, and progress on the strategic plan. Mr. Ennis will generate this communication for Mr. Kim to review.

E Policy

None

F Miscellaneous Board Items

1 Approve Minutes from November 16, 2021

Ms. LaBerge presented the Minutes of November 16, 2021. Ms. Vartanova moved to approve the Minutes of November 16, 2021 as presented. Mr. Hawk seconded the motion. The motion passed unanimously.

Mr. Hawk moved that the Board enter Executive Session at 9:53 p.m. for the purpose of personnel matters pursuant to C.R.S. 24-6-402(4)(f) - Executive Director bi-annual review. Mr. Ennis seconded the motion. The motion passed unanimously.

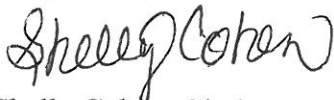
G Executive Session

Ms. Vartanova moved to exit the Executive Session at 10:56 p.m. Mr. Hawk seconded the motion. The motion passed unanimously.

Adjournment

Ms. Vartanova moved to adjourn at 10:57 p.m. Mr. Hawks seconded the motion. The motion passed unanimously.

Respectfully submitted,



Shelly Cohen, Clerk

Jefferson Academy Board of Directors