

Jefferson Academy - Board Agenda | March 12, 2024

Mission Statement:

The mission of Jefferson Academy is to help students attain their highest academic and character potential through an academically rigorous, content-rich educational program.

Vision Statement:

Jefferson Academy envisions a community of parents, teachers, students and educational and business leaders working together to create a learning environment that engenders academic achievement, growth in character, and the love of learning, resulting in responsible, productive citizens.

Agenda for the Joint Board of Directors of Jefferson Academy A Colorado Non-profit Corporation

In Person: Held at Summit Academy 7575 W 103rd Ave, Unit 100, Westminster

Zoom Link: [Join the virtual meeting of the Board of Directors](#)

Start Time: 6:00 pm

Agenda Item Who Action Time End Time

Preliminary					
A	Call to Order	Chair			6:00 pm
B	Welcome to Guests				
C	Roll Call				
D	Pledge of Allegiance				
E	Approval of Agenda	Board	Vote	0:05	6:05 pm
F	Public Comment			0:10	6:15 pm

***Public Comment - PLEASE READ:**

The Board has determined that public comment will be held at the beginning of all meetings for the following reasons:

- It is essential for Board members to hear and consider all public comment prior to making decisions on agenda items so that the Board members are informed of the views of the public participants.
- An agenda is posted in advance of every Board meeting. Every effort has been made to add additional detail to the agenda items to help public participants understand what will be discussed at the meeting in order for participants to better shape and present their comments. Please take note if a topic says Vote, Discuss or Discuss/Vote.
- Having public comment at the beginning of the meeting allows for a designated, clear, and transparent opportunity when public comment may be provided on any of the agenda items. It also provides participants a chance to voice their concerns, issues, and ideas without being obligated to sit through what can be a very lengthy meeting of non-related topics.
- The regular monthly meetings are designed to allow the Board to conduct the policy business of the school and to do so in an efficient manner. For this reason, it would not be feasible from a time perspective to distribute public comment throughout the agenda.

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Your voice is important! We encourage all members of the public to review this agenda in detail in order to provide public comment to Board members at the beginning of each meeting so that Board members can better represent our members. **The Board appreciates and encourages all public comments and respectfully requests that individuals turn their cameras ON and keep their comments as brief and concise as possible (2 to 3 minutes) to allow time for everyone to participate.**

Consent Agenda					
<i>The JA Board has adopted a consent agenda. The consent agenda consists of committee reports and the Executive Director report. All Board members have received these reports prior to this meeting and can pull an item out of the consent agenda when those items need further discussion during the agenda discussion at the beginning of this meeting. The following items are included in this month's consent agenda:</i>					
<ul style="list-style-type: none"> PTO Report Boosters Report School Accountability Committee Policy & Governance Facilities Committee Capital Development Committee/ JA Foundation 		<ul style="list-style-type: none"> Communications Committee Neighborhood Committee Finance Committee Principal Reports Executive Director's Report Meeting Minutes (Restricted until approved) 			
A	Review & Approve <i>Voting Items Included:</i> 1.	Board	Vote	0:05	6:25 pm

General Agenda					
Items moved to the front of the agenda at the time of the meeting due to presenters					
Items moved from the consent agenda to the general agenda for further discussion					

A	Informational				
<i>In an effort to gain a more in-depth perspective of each of our campuses and programs, the Board invites presentations from principals and faculty to discuss day-to-day activities occurring in the buildings and highlight special projects and programs.</i>					
1	Principal Presentation and Faculty Introduction	BF	Discuss	0:15	6:50 pm
2	Student Presentation and Club/Activity Introduction	BF	Discuss	0:15	7:05 pm
3	General Executive Director update	TM	Discuss	0:10	7:15 pm
4	General principal updates (not covered in the consent agenda)	AT, SS, BF, RS	Discuss	0:10	7:25 pm

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Jefferson Academy has identified five strategic goals. The strategic portion of the agenda is centered around these goals. The Jefferson Academy Strategic Plan 2021-2024 can be accessed at www.jajags.com.

B	Strategic					
1	<i>Strategic Plan- Comprehensive Communications, Innovative Academic Environment, Healing from Covid, Multiple Pathways to Success, Character and Values</i>					
	a	JA CCC Update	TM	Discuss/Vote	0:25	7:50 pm
	b	2024-2027 Strategic Plan Update	AV	Discuss	0:05	7:55 pm
	c	Staff Survey Responses and Next Steps	TM	Discuss	0:05	8:00 pm
C	General Board Governance					
	<i>1: General</i>					
	a	Reminder of elections in May 2024 - update on scheduled communications Schedule of communications: 1 st notice – January 31 - sent 2 nd notice – March 13 3 rd notice – April 2 4 th – Reminder letters due – April 16 (letters are due April 23) 5 th – Meet the Candidates – April 30 6 th – Voting is open – May 6 (open May 6 – May 14) 7 th – Voting reminder from Tim – May 10 8 th – Voting closes – May 14, 4 pm	JL	Discuss	0:05	8:05 pm
	b	SAC Spring Parent Survey	JL, TP, MW	Discuss/Vote	0:10	8:15 pm
	<i>2: Financials</i>					
	a	2024-2025 Approval School Year Budget and Fee Structure (preliminary)	JN, LH, CM	Discuss/Vote	0:15	8:30 pm
	<i>3: Committees</i>					
	a	Update from committee leads on committee activities	Board	Discuss	0:10	8:40 pm
D	Policy					
	1	None planned				

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E	Task-Oriented				
1	Approve minutes from January 23, 2024 meeting (Restricted until approved)	Board	Discuss/Vote	0:05	8:45 pm
2	Approve minutes from February 20, 2024 meeting (Restricted until approved)	Board	Discuss/Vote	0:05	8:50 pm
3	Action Items	Board	Discuss	0:05	8:55 pm
4	Board communication to parents (Top 5)	Board	Discuss	0:05	9:00 pm

F	Executive Session				
	None planned this meeting				

Adjournment - Estimated	9:00 pm
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Consent Agenda

The consent agenda consists of committee reports, principal reports, and the Executive Director report. The items in the consent agenda will not be discussed in the board meeting unless Board members pull an item out of the consent agenda for further discussion during the agenda discussion.

PTO Report

PTO meeting was held March 6, 2024. Full meeting minutes can be found after they are approved at the April meeting at <https://www.japto.info/about/membership-meetings>

Some highlights from this month's meeting:

- Yearbook sales have concluded with a record number sold.
- PTO will host a lunch for staff to kick off conferences.
- An internal financial audit was conducted and passed at 100%.
- Current fundraisers are butterbraids and Dickey's dinner night will be on 3/26.
- Timehop tickets will go on sale after spring break.

Boosters Report

No Boosters meeting in March.

Student Accountability Committee (SAC) Report

SAC meeting was held March 6, 2024. Principals Feddema and Stadler discussed the UIPs for each campus. Spring parent survey will go live March 14th thru 29th. Next SAC meeting will be April 3 to discuss the results and prepare for presentation to the Board at the April meeting.

Policy & Governance

Facilities Committee

Capital Development Committee / JA Foundation

Meeting will not be until March 28th

Communications Committee

Meeting will not be until March 12th

Neighborhood Committee

Finance Committee

- Finance Committee met on 3/5.
- Business managers for each campus presented the current budget and expenditures. All campuses are within budget as expected. Holding the meeting a week early, bond transfers have not been recorded, showing a temporary revenue deficit.
- JA Secondary is continuing to solicit estimates and is preparing master plan for consideration regarding the track project.
- JA Elementary has completed licensing requirements for pre-k, creating new revenue stream for school.
- Summit South is seeking bids for tenant finish costs for expanded area class and multipurpose area.
- Administrative team is tracking data related to educational funding from the Governor's office as it impacts JA budgets for the upcoming year.
- Committee began reviewing proposed budgets for '24-'25 school year. Campuses are evaluating student fees, finding areas to reduce fees in some areas, but having to increase in others.

Principal's Reports

[Jefferson Academy Elementary](#)

[Jefferson Academy Secondary](#)

[The Summit Academy](#)

[The Summit Academy South](#)  Summit South Board Report March 2024

Executive Director's Report

Colorado League of Charter Schools (CLCS): Last week the CLCS held their statewide annual charter school conference. It offered valuable learning opportunities and was well attended by JA leadership. In the closing Member Forum, a tribute to Mike Munier was presented by Holly Munier, his wife. It was a touching presentation addressing who Mike was and his groundbreaking work in the Colorado charter school

movement. We have requested a copy of the video and will upload it to our website when available.

Marcy Romero: A Memorial for “Mr. Marcy” was held last Saturday (3/2/24) at a local church pastored by one of our teacher’s husbands. It was extremely well attended by JA staff, which shows the impact Mr. Marcy had both on staff and students. Several comments were read and a couple of staff spoke in person. The PTO provided lunch for staff and Mr. Marcy’s family, making over 400 sliders and filling the tables with vegetable trays and cookies. It was a moving and heart-felt tribute - he will be missed.

Summit Visit to Coal Creek Canyon: On Monday, February 26, Ms. Scaratto, Ms. Taussig and I held our monthly Summit Principal’s meeting up at Coal Creek Canyon K8. It was great to have their insights and suggestions regarding how to develop and market the homeschool program as we started our current push for homeschool families. I must say, they are some of the most creative and out of the box thinkers when it comes to finding ways to serve families in a non-traditional, educational setting!

Insurance Renewal: Our new insurance company, Gallagher Insurance, has been great to work with and very responsive as they helped us transition from district based insurance to their program this first year. We have started the insurance renewal process for next year, which is quite extensive. On Friday morning (3/8/24) their JA support team will be touring our 3 north area buildings. We are excited to host a visit and let them see the great facilities that support our students.

Jeffco Hosting Charter School Leaders: On Tuesday, March 5th, Jeffco hosted a meeting with charter leaders in which they presented changes to our health insurance offerings, ways to partner together in serving home-bound students, library supports offered to charters and a tiered Health Services model in which charters can purchase a district based mentoring program for new school nurses. It was refreshing to see district staff show interest, even eagerness, in finding ways to partner with charter schools in serving district students.

Recruiting: As we hit the hiring season for schools, HR is in full swing attending college and local recruiting fairs and reaching out to contacts across many different sectors. We are excited to have a new on-line application that is tailored to the “younger generation” which is visually appealing and reduces the time it takes to complete. Some school leaders will be joining Ms. Fox at a few of the recruiting fairs in order to understand our processes, provide feedback and meet candidates. Since we

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are early in the season, these efforts are more around building a bank of candidates and establishing relationships than they are about filling open positions.