

Jefferson Academy - Board Agenda | May 16, 2023

Mission Statement:

The mission of Jefferson Academy is to help students attain their highest academic and character potential through an academically rigorous, content-rich educational program.

Vision Statement:

Jefferson Academy envisions a community of parents, teachers, students and educational and business leaders working together to create a learning environment that engenders academic achievement, growth in character, and the love of learning, resulting in responsible, productive citizens.

Agenda for the Annual Member Meeting of Jefferson Academy A Colorado Non-profit Corporation

In Person: Held at Summit Academy 7575 W. 103rd Avenue Suite #100

Zoom Link: [Join the virtual meeting of the Board of Directors](#)

Start Time: 6:00 pm

Agenda Item	Who	Action	Time	End Time	
Preliminary					
A	Call to Order	Chair		6:00 pm	
B	Welcome to Guests				
C	Roll Call				
D	Pledge of Allegiance				
E	Approval of Agenda	Board	Vote	0:05	6:05 pm
F	Public Comment			0:05	6:10 pm
General Agenda					
A	Elections- no letters received for election (8 letters received post-election for board vote)	ME	Discuss	0:05	6:15 pm
B	Any New Business	Members	Discuss	0:05	6:20 pm
Adjournment - Estimated				6:20 pm	

The May Board Meeting will follow the Annual Member Meeting and may start earlier than 6:20 pm if the Annual Member Meeting ends earlier.

Jefferson Academy - Board Agenda | May 16, 2023

Mission Statement:

The mission of Jefferson Academy is to help students attain their highest academic and character potential through an academically rigorous, content-rich educational program.

Vision Statement:

Jefferson Academy envisions a community of parents, teachers, students and educational and business leaders working together to create a learning environment that engenders academic achievement, growth in character, and the love of learning, resulting in responsible, productive citizens.

Agenda for the Joint Board of Directors of Jefferson Academy A Colorado Non-profit Corporation

In Person: Held at Summit Academy 7575 W. 103rd Avenue Suite #100

Zoom Link: [Join the virtual meeting of the Board of Directors](#)

Start Time: 6:20 pm

Agenda Item	Who	Action	Time	End Time
-------------	-----	--------	------	----------

Preliminary					
Agenda Item	Who	Action	Time	End Time	
A	Call to Order	Chair			6:20 pm
B	Welcome to Guests				
C	Roll Call				
D	Pledge of Allegiance				
E	Approval of Agenda	Board	Vote	0:05	6:25 pm
F	Public Comment			0:10	6:35 pm

*Public Comment - PLEASE READ:

The Board has determined that **public comment will be held at the beginning of all meetings for the following reasons:**

- It is essential for Board members to hear and consider all public comment **prior** to making decisions on agenda items so that the Board members are informed of the views of the public participants.
- An agenda is posted in advance of every Board meeting. Every effort has been made to add additional detail to the agenda items to help public participants understand what will be discussed at the meeting in order for participants to better shape and present their comments. Please take note if a topic says Vote, Discuss or Discuss/Vote.
- Having public comment at the beginning of the meeting allows for a designated, clear, and transparent opportunity when public comment may be provided on any of the agenda items. It also provides participants a chance to voice their concerns, issues, and ideas without being obligated to sit through what can be a very lengthy meeting of non-related topics.
- The regular monthly meetings are designed to allow the Board to conduct the policy business of the school and to do so in an efficient manner. For this reason, it would not be feasible from a time perspective to distribute public comment throughout the agenda.

Jefferson Academy - Board Agenda | May 16, 2023

Your voice is important! We encourage all members of the public to review this agenda in detail in order to provide public comment to Board members at the beginning of each meeting so that Board members can better represent our members. **The Board appreciates and encourages all public comments and respectfully requests that individuals turn their cameras ON and keep their comments as brief and concise as possible (2 to 3 minutes) to allow time for everyone to participate.**

Consent Agenda					
<i>The JA Board has adopted a consent agenda. The consent agenda consists of committee reports and the Executive Director report. All Board members have received these reports prior to this meeting and can pull an item out of the consent agenda when those items need further discussion during the agenda discussion at the beginning of this meeting. The following items are included in this month's consent agenda:</i>					
<ul style="list-style-type: none"> PTO Report Boosters Report School Accountability Committee Policy & Governance Facilities Committee Capital Development Committee/ JA Foundation 		<ul style="list-style-type: none"> Communications Committee Neighborhood Committee Finance Committee Principal Reports Executive Director's Report Meeting Minutes (Restricted until approved) 			
A	Review & Approve <i>Voting Items Included:</i> 1.	Board	Vote	0:05	6:40 pm

General Agenda					
Items moved to the front of the agenda at the time of the meeting due to presenters					
	Principal Introductions - Ryan Stadler: JA Secondary - Brendon Feddema: JA Elementary	TM	Discuss	0:15	6:55 pm
Items moved from the consent agenda to the general agenda for further discussion					

A	Informational				
<i>In an effort to gain a more in-depth perspective of each of our campuses and programs, the Board invites presentations from principals and faculty to discuss day-to-day activities occurring in the buildings and highlight special projects and programs.</i>					
1	Principal Presentation and Faculty Introduction	SC	Discuss	0:15	7:10 pm
2	General Executive Director update	TM	Discuss	0:10	7:20 pm
3	General principal updates (not covered in the consent agenda)	AT, SS, DO, HG	Discuss	0:15	7:35 pm

Jefferson Academy has identified five strategic goals. The strategic portion of the agenda is centered around these goals. The Jefferson Academy Strategic Plan 2021-2024 can be accessed at www.jajags.com.

Jefferson Academy - Board Agenda | May 16, 2023

B	Strategic				
1	Strategic Plan- Comprehensive Communications, Innovative Academic Environment, Healing from Covid, Multiple Pathways to Success, Character and Values				
a	No update for this meeting beyond what is in the Consent Agenda				
C	General Board Governance				
1: General					
a	Board Vacancy per Policy 2.6(i)	AV	Discuss/Vote	1:00	8:35 pm
<p><i>Vacancies. Any director may resign at any time by giving written notice to the president or to the secretary of the corporation. Such resignation shall take effect at the time specified therein or immediately if no time is specified; and unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective. A vacancy may also occur if a board member is incapacitated or unable to fulfill their duties or was removed from office.</i></p> <p><i>Additionally, a vacancy may occur when an election occurs and more vacancies exist than candidates. The chairman of the board shall then declare a vacancy. The board will accept letters of candidacy for a time period determined by the board, not to exceed 60 days after the declared vacancy. All letters of candidacy submitted shall comply with the requirements of subsection (a) above. Letters received during this period shall be distributed to board members prior to the next board meeting occurring after the closure of the candidacy period, whether a regularly scheduled board meeting or a special meeting called specifically for such purpose. Any vacancy occurring in the board of directors shall be filled by the affirmative vote of the majority of directors then in office, even if less than a quorum. Such appointment shall occur at a regular or special board meeting following the closure of the candidacy period as designated by the board of directors. A director appointed to fill a vacancy shall be appointed for the unexpired term of that vacancy. If there is less than a year remaining of the unexpired term of a vacant director position, the board for any reason, by a majority vote, may leave the position open until the next annual election of directors. Additionally, if no applications are received, or no nominations are made from the received applications to fill a vacancy, the board may re-open the process to fill such vacancy in accordance with the procedures and time frames set forth in policy, from time to time, or the board may, at its discretion, determine to allow the vacancy to remain by a majority vote until another candidacy period is declared.</i></p>					
b	SRC Report for Elementary per Policy 2.11	Board	Discuss	0:10	8:45 pm
c	Board Self-Evaluation and Matrix	AV	Discuss	0:05	8:50 pm
2: Financials					
b	No update for this meeting beyond what is in the Consent Agenda		Discuss/Vote	0:10	9:00 pm
3: Committees					
a	Update from committee leads on committee activities	Board	Discuss	0:10	9:10 pm
D	Policy				
1	Second Reading of Board Manual	ME/AM	Discuss/Vote	0:10	9:20 pm

Jefferson Academy - Board Agenda | May 16, 2023

E	Task-Oriented				
1	Approve minutes from April 25, 2023 meeting (Restricted until approved)	Board	Discuss/Vote	0:05	9:25 pm
2	Action Items	Board	Discuss	0:05	9:30 pm
3	Board communication to parents (Top 5)	Board	Discuss	0:05	9:35 pm

F	Executive Session				
	None planned this meeting				

Adjournment - Estimated	9:35 pm
--------------------------------	----------------

Consent Agenda

The consent agenda consists of committee reports, principal reports, and the Executive Director report. The items in the consent agenda will not be discussed in the board meeting unless Board members pull an item out of the consent agenda for further discussion during the agenda discussion.

PTO Report

PTO meeting was held May 3, 2023. Full meeting minutes can be found at:

<https://www.japto.info/about/membership-meetings>

Congratulations to all the new board members that were elected to PTO for 2023-2024!
What a great meeting celebrating the amazing and hard work the dedicated parents of PTO have put into so many incredible initiatives at the elementary school in 2022-2023.
Thank you PTO!!!

Boosters Report

Student Accountability Committee (SAC) Report

Policy & Governance

Facilities Committee

Capital Development Committee / JA Foundation

Communications Committee

Neighborhood Committee

Meeting Date: April 27, 2023

Attendees:

Neighbors: Randy Adams, Julie Stein, Jessica Sims

JA: Flavio Quintana, Tim Matlick

Topics/Discussion:

- *New traffic pattern on Wadsworth:* The layout is a bit strange, but it has improved traffic flow substantially.
- *Improved drop off and pick up:* Neighbors said that traffic is flowing much better this year. There is not much of a back up into the neighborhood to the north.
- *6th grade graduation:* We moved this to the secondary for several reasons, including limited parking, and it is working very well
- *Summer Jag Care & Playground/Track:* This is a new program this year. Though they will be using the playground, we are able to continue opening the playground up for neighbors to use during the summer.
- *Meetings:* The neighbors in attendance expressed that they prefer in-person meetings rather than zoom meetings.

Finance Committee

The Finance Committee met on Wednesday, May 10, 2023. The following committee members were present: Tim Matlick, Craig Melville, Luke Holocher, Kathy Seybert, Allycia Taussig, and Flavio Quintana.

Financials Update: The financials through April 2023 were reviewed. JA's financial position continues to be strong and staff are projecting possible carry forwards, which will further strengthen JA's financial position. Staff are researching questions on the monthly financials and will provide an update to the committee at the next committee meeting.

JA's Administration has not procured its own risk management insurance, but solicitations are in place to obtain coverage to start on July 1, 2023. The District did advise JA we have coverage until June 30.

English Language Learner (ELL) services provided by the District were part of a charter school survey where charter schools are proposing to procure these services outside of the District. If JA procures these services outside of the District, JA could see large monetary savings. This item will be subject to discussion with the District to determine next steps.

Through April 2023, JA has collected approximately 12% or \$34,600 more in fees than budgeted for. A big thank you to all the families that have contributed to this success!

Every year the JA Board is required to approve fees charged by JA. The financial team is working to finalize these fees and present these for Board approval at the June 2023 Board meeting. Historically, these fees have been approved at the March Board meeting.

The Legislature and Governor have approved \$10,614 per pupil funding (PPR) for the upcoming school year. This is a \$1,264 increase over the previous PPR funding of \$9,350. The JA Board approved next school year's budget using PPR funding of \$9,350. The finance team is working internally to forecast how the increased funding will affect our budget so the Board can determine the best course of action to take with the additional revenue.

Principal's Reports

Jefferson Academy Elementary

Jefferson Academy Secondary

The Summit Academy

The Summit Academy South

Executive Director's Report

Jeffco Charter School Survey: Wednesday, May 10, the JCSC held their monthly meeting. At the meeting a survey of Jeffco Charters was presented. A brief overview of the survey follows:

- 92% of charter schools would prefer to hire their own ELL teacher instead of paying the district for this service (it is currently a mandatory purchased service).
- 100% of charter schools would like to join together to secure a Title IX specialist to oversee Title IX issues now that the district dropped that service for charters.
- 100% of charter schools are highly (75%) or moderately (25%) concerned with the changes the district is making in regard to charter schools.
- 90% of charter schools feel like the district's mandatory 5% central administrative charge is not transparent nor in compliance with state statute.
- 90% of charter schools feel like they were not provided adequate notice by the district of service reductions nor how the reduction will impact the fees charged.
- 80% of charter schools did not receive district special education support equal to that provided to neighborhood schools as required by contract.
- 90% of charter schools leaders would be willing to participate in committees at the district level that are reviewing charter related matters.

At the meeting, Brenna Copeland, Jeffco's new CFO spoke. She stressed that she believes the district is not trying to hurt charter schools. Rather the new staff has never

seen a model similar to Jeffco and they are trying to provide more clarity for both charters and district staff. She also mentioned that the district is very fast which is causing some of the concern for charters. She does not expect the pace to slow down. (She sits on the board of a DPS charter school and has worked in the charter sector for years before moving to Jeffco.) Both Ms. Copeland and Ms. Miller (Jeffco BOE member) were present when the charter survey was presented.

Insurance Coverage: On Wednesday, Jeffco's CFO reassured charter schools that the district had purchased a rider to their insurance to cover charter schools through June 30th. This will allow charters time to secure coverage and align their coverage with the fiscal year.

JA has bids out to 3 different brokers. We have heard from 2 that they are close to providing cost and coverage details but we have not been presented with any documents. We have a meeting scheduled for one company on the 18th. All brokers know that we must bind coverage prior to the end of June.

Charter Renewal: We have a meeting scheduled with Tom McMillen, Community Superintendent for Charters, for Tuesday, May 16 to discuss the new charter renewal timeline and process. Early indications are that they may be implementing a tiered renewal process as we requested in December. I will provide an update at the board meeting of our discussions from that morning.

General Information: Every campus "is a blur" with end of the year activities and events. Students and staff are engaged in so many different productions, culminating classroom activities and sports. We are so grateful to be experiencing an enthusiastic, and at times loud, but normal last couple of weeks of school.