

**Minutes for the Joint Board of Directors of Jefferson Academy**  
**A Colorado Non-profit Corporation**  
**August 23, 2022 6:00 p.m.**  
**The Summit Academy Westminster & Zoom**

**Preliminary A., B., C., D.,E., F.**

Ms. Vartanova called the meeting to order at 6:05. p.m. The guests were welcomed. Roll call was taken and the following Board members were present: Mr. Ennis, Ms. Lilyblade, Mr. Mathai, Ms. Mills, Mr. Quintana, Ms. Sorice and Ms. Vartanova. The following ex-officio Board members were present: Ms. Grantham, Mr. Matlick, Dr. O'Neill, Ms. Scarato and Ms. Taussig. Mr. Ennis led the guests and the Board of Directors in saying The Pledge of Allegiance. Ms. Vartanova presented the agenda. Mr. Quintana moved to approve the agenda as presented. Ms. Sorice seconded the motion. The motion passed unanimously. There was no Public Comment.

**Consent Agenda**

**Approval of the Consent Agenda**

Ms. Vartanova presented the Consent Agenda. Ms. Lilyblade moved to approve the Consent Agenda as presented. Mr. Ennis seconded the motion. The motion passed unanimously.

**Informational**

**1 General principal updates (not covered in the consent agenda)**

Mr. Matlick stated that he requested the principals' report be moved to the general agenda so that they could share the starting of school and the enthusiasm in their building.

Dr. O'Neill shared that the elementary school had a great turn out at the Meet-n-Greet. Teachers are excited to be in the classroom and students are happy to be back in school. Dr. O'Neill reported that there are six new teachers, five new educational assistants, a new nurse, new health aide, math interventionist, intervention coordinator and a new assistant director for Jag Care. Dr. O'Neill reported that the spring MAP math and ELA scores showed a high percentage of students that are proficient. CMAS results indicated that we increased in all content areas and grade levels. The teachers will be administering fall MAP tests this week. She noted that the sixth grade tests were flat and felt like that was due to students being taught remotely during COVID.

Ms. Scarato, Principal at The Summit Westminster, explained that Colorado allows for part time funding for home based students Kindergarten through 12th grade who are enrolled at a public school. This is the tenth year for the Westminster program and five years for The Summit South program. Ms. Scarato shared the details of their programs. Their staff participated in training and team building. They have seven new staff members. The students' first day of school is tomorrow.

Ms. Taussig reported for The Summit South. This is the second year for the campus in Conifer. They had a barbeque with families from the south and Conifer campuses. They hired three educational assistants, three new teachers and one new office staff. The staff are working on empowerment during professional development.

Ms. Grantham stated that they were happy not to be concerned about COVID procedures. The energy in the building during the first week was great. They have seven new staff members with the addition of an interventionist, new math teachers and a new athletic director. Their professional development is concentrating on social and emotional learning with back to basics to an academic rigorous institution matching our mission. Ms. Grantham shared they were solidly ranked 2nd in the district among high schools with PSAT and SAT. She reported that they had a 100% graduation rate with seniors and that they met competency requirements for ELA. Junior high students throughout the district were greatly impacted during COVID and it shows in their scores.

## **2 Facilities Update**

Mr. Matlick acknowledged the work that facilities completed over the summer. He noted the sidewalk near the soccer field at the secondary and refurbishing Jag Care with grant money. He reported that the 6th grade wing in the elementary has no AC, there are issues with new cameras at Summit Westminster, and Conifer is juggling with enrolling new families and maxing out their facilities. Mr. Matlick shared that we still have Esser funds and the budget for Esser funds has been submitted to the district, waiting for their approval.

## **3 Committee Assignments**

Ms. Vartanova presented the reviewed assignments. She suggested reaching out to former committee members by September 20. Tiffany Blakley is our new Communications Coordinator. She will assist with sending out communications to our community for individuals that may be interested in joining a committee. It was suggested that there be a list for a main contact person on each committee.

## **B Strategic**

### **1 Overall Update on Strategic Plan**

#### **a Concurrent Enrollment of JA and front Range Community College**

Ms. Grantham reported a couple of changes in state law. Schools can no longer ask the students to reimburse the cost of the course if students get a D or F or withdraw from the course before it is completed. They will increase their screening criteria when students enroll in the program. Should a student not be successful in a course, the school will hold to the policy that is in the handbook, which states that students will then not be allowed to enroll in a course for a minimum of one calendar year.

Ms. Porreco reported that over 180 students registered for 41 credit hours on their campus and shared the courses that are offered. Ms. Porreco stated that the screening process will work well. Ms Grantham explained the funding model. The school pays for the tuition. The colleges reimburse the school at 105%, which will be reduced over the next three years. The school also has the cost of the instructor. Ms. Grantham noted that this is in Board policy and suggested that this be reviewed by Policy & Governance.

Ms. Scarato reported that they have between 80-90 students that are participating in concurrent enrollment. Their students go to the college campuses for classes.

Ms Taussig reported that 19 students participated last semester; they did not have any students withdraw from a course or receive a D or F.

**b Core Values Update**

Mr. Matlick reported that the committee has completed the Core Values. The principals will review these and they will make final recommendations to the Board in September.

**C General Board Governance/Updates/Other Issues**

**1 General**

**a All Board members sign Board Manual**

This form was distributed for members to sign.

**b All Board members submit Conflict of Interest documents, disclosing any conflicts of interest**

It was noted that Board members complete this online or submit a hard copy.

**c Review of Colorado Open Meetings and Open Records Law Affecting Charter Schools/Meeting with Tim (Charter Renewal Process, Charter Contract, waivers and replacement policies)**

Mr. Matlick reviewed this process and procedures. Mr. Matlick requested new members to take part in state training. Mr. Matlick explained the responsibilities of being a mandatory reporter.

**1 Financials**

**a K-12 Condensed Financials June 2022**

Ms. Larson reported that the K-12 budget will carry over 1.6 million dollars. The district will have finalized the June financials at the end of August. Our audit will be September 12. Mr. Matlick explained private funding for traditional charter schools and grants.

**3 Committees**

**a None**

**D Task-Oriented**

**1 Review and vote on Board Calendar**

Ms. Vartanova presented the Board calendar. Mr. Mathai moved to approve the Board Calendar as presented. Mr. Quintana seconded the motion. The motion passed unanimously.

**2 Action Items**

These were reviewed and revised.

**3 Board communication to parents (Top 5)**

Mr. Ennis noted that the Top 5 from June were not sent out. The Top 5 may include principal updates with the enthusiasm of the start of school, review of the June Top 5, committee work, academic rigor, campus' fully staffed and enrollment. Mr. Ennis will generate the communication and Ms. Lilyblade will review the document before it is sent.

**E Policy**

**None**

Ms. Sorice moved to change the agenda to reflect the approval of the Minutes of June 21, 2022. Ms. Vartanova seconded the motion. The motion passed unanimously.

**F Miscellaneous Board Items**

**1 Approved Minutes June 21, 2022**

Ms. Vartanova presented the Minutes of June 21, 2022. Ms. Sorice moved to approve the Minutes of June 21 2022 as presented. Ms. Vartanova seconded the motion. The motion passed unanimously. Ms. Lilyblade abstained.

**G Executive Session**

**None**

**Adjournment**

Mr. Ennis moved that the Board adjourned at 8:07 p.m. Ms. Lilyblade seconded the motion. The motion passed unanimously.

Respectfully submitted,



Shelly Cohen, Clerk

Jefferson Academy Board of Directors