

Minutes for the Joint Board of Directors of Jefferson Academy
A Colorado Non-profit Corporation
February 20, 2024 6:00 p.m.
Summit Academy & Zoom

Preliminary A., B., C., D., E., F.

Mr. Quintana called the meeting to order at 6:00 p.m. The guests were welcomed. Roll call was taken and the following Board members were present: Ms. Lilyblade, Mr. Mathai, Ms. Mills, Mr. Nunnally, Ms. Pontiakos, Mr. Quintana and Ms. Vartanova. The following ex-officio Board members were present: Mr. Matlick, Ms. Scarato, Mr. Stadler and Ms. Taussig. Mr. Quintana presented the agenda. Mr. Matlick requested to move the Clear Creek Canyon item to the beginning of the agenda. Ms. Vartanova moved to approve the agenda as amended. Mr. Mathai seconded the motion. The motion passed unanimously. Mr. Quintana noted Marcy Romero's passing and expressed his condolences.

During Public Comment:

Kelly Sutliff and Christa Montoya spoke about their concerns with a teacher in the elementary school. They requested that the Board investigate this matter.

Sarah Jensen requested permission slips be mandatory for the books that are assigned in literacy class at the secondary.

Ashley Allen, Angie Wueling, Tea Wilkins and Jess Gregg, members of the welcoming committee from Coal Creek Canyon, requested that the Board consider their application. They provided a presentation with a brief history, enrollment potential and fundraising/grant opportunities.

Consent Agenda

A Review & Approve

Mr. Quintana presented the consent agenda. Ms. Vartanova moved to approve the consent agenda as presented. Mr. Mathai seconded the motion. The motion passed unanimously.

General Agenda

A Informational

1 Principal Presentation and Faculty/Student Introduction

Ms. Scarato reported that they have two students that will go to state for the spelling bee. Based on their survey, all of the teachers are returning next year. Ms. Scarato mentioned that the state board is looking at different funding for online programs. Ms. Scarato introduced one of her teachers, Jackie Sue. Ms. Sue gave an overview of student assignments and the challenges she faces teaching one day a week.

Ms. Mills moved to go into Executive Session at 8:21 p.m. for the purpose of C.R.S. 24-6-402 (4)(h) for the purpose of discussing a request for student(s) to receive enrollment exception. Ms. Lilyblade seconded the motion. The motion passed with the following roll call vote: Ms. Lilyblade - yes, Mr. Mathai - yes, Ms. Mills - yes, Mr. Nunnally - yes, Ms. Pontiakos - yes, Mr. Quintana - yes and Ms. Vartanova - yes.

Ms. Vartanova moved to exit the Executive Session at 8:38 p.m. Ms. Mills seconded the motion. The motion passed unanimously.

The Board came back into general session at 8:39 p.m. Ms. Vartanova moved that the Board approve the request for the student discussed in Executive Session to receive enrollment exception. Ms. Lilyblade seconded the motion. The motion passed with the following roll call vote: Ms. Lilyblade - yes, Mr.

Mathai yes, Ms. Mills- yes, Mr. Nunnally - yes, Ms. Pontiakos - yes, Mr. Quintana - yes and Ms. Vartanova - yes.

2 General Executive Director Update

Mr. Matlick noted the collaboration with the elementary and the secondary for aligning the calendars for the next school year. Mr. Matlick mentioned events that combine multiple campuses.

3 General principal updates (not covered in the consent agenda)

Mr. Stadler spoke about career day at the secondary.

B Strategic

1 Strategic Plan

a Review Staff Survey Results

Ms. Lilyblade provided a presentation on the survey results.

b Update on the 2024-2027 Strategic Plan Development

Ms. Vartanova shared that the Board sent out a SWOT survey and will incorporate the feedback. The next study session will be before the next Board meeting in March.

c JA CCC Update

Mr. Matlick provided a presentation with their current enrollment and the break even numbers needed with the CCSP grant. He mentioned the pre-k program and the need for a full day program. He noted that homeschool students attend other programs. He reported that the foundation would be ready to start taking donations. He presented the revenue gap and the budget shortfall. He noted the items Jeffco would provide and what JA would need to supply. Mr. Matlick shared a list of possible foundations that we could apply for grants and the efforts with the community outreach. Discussion ensued with Board members. Mr. Matlick shared the timeline and the options. Mr. Mathai moved that the Board focus on Coal Creek Canyon K-6 enrollment and phase in grades 7 and 8 in future years. Ms. Vartanova seconded the motion. Discussion ensued. Ms. Vartanova made a friendly amendment to focus on K-6 and phase in grades 7 and 8 with an option in later years or if the numbers are met in grades in 7 and 8, then K-8. Mr. Mathai accepted the friendly amendment. Two members voted yes and one voted no. Four members abstained. It was determined that the motion failed. Ms. Vartanova moved to schedule an emergency meeting on March 6 to discuss the liability of Coal Creek Canyon based on enrollment numbers on that day, and potential funding to close the gap and not to spend more than 25% of the set aside \$250,000. Ms. Mills seconded the motion. Discussion ensued. Ms. Vartanova withdrew her motion. Mr. Nunnally moved that the board set the funding bar at \$1.4 million for the liability of approving the application forward for a vote by March 6. Ms. Mills seconded the motion. Ms. Vartanova added that the specificity of setting the bar would consist of state funding, grants and fundraising efforts, and set the date for March 12. Mr. Nunnally accepted the friendly amendment. The motion passed with the majority vote. Mr. Mathai abstained.

C General Board Governance

1 General

a Reminder of Elections in May 2024 - update on scheduled communications

The dates were reviewed.

b Board Campus Visits Debrief

Mr. Nunnally shared his visit at Summit south. Ms. Vartanova and Ms. Mills shared their visit at the secondary school. Mr. Mathai shared his experience with visiting the elementary school.

c Request self-evaluation from Executive Director and 360 from Executive Director Reports

Ms. Vartanova explained the evaluation process with the Executive Director.

2 Financials

a None

3 Committees

a Update from Committee Leads on Committee Activities

None

D Policy

1 2.11(j) Audit Committee - Second Reading

Ms. Vartanova presented Policy 2.11(j). Mr. Mathai moved to approve Policy 2.11(j) as presented on second reading. Ms. Mills seconded the motion. The motion passed unanimously.

2 JA Enrollment Policy - Second Reading

Mr. Quitana presented the JA enrollment policy. It was clarified that this would be Policy 8.2 (e). Ms. Vartanova moved to approve Policy 8.2 (e) as presented on second reading. Mr. Mathai seconded the motion. The motion passed unanimously.

3 P & G Task: priorities, JA CCC Impacts

Mr. Mathai pointed out that the policies may not include the programs. Discussion ensued that if Coal Creek Canyon became part of JA how would they be included in our bylaws and policies.

Discussion ensued about the motion made by Mr. Mathai in the item JA CCC Update. It was determined that the motion passed according to Robert's Rules of order, as two members voted yes, one member voted no and four abstained. The subsequent motion made by Mr. Nunnally and seconded by Mrs. Mills is invalid.

E Task-Oriented

1 Approve Minutes from January 23, 2024 meeting

Mr. Quintana presented the Minutes from January 23, 2024. Revisions were made. It was suggested that the minutes be tabled for the meeting in March.

2 Action Items

These were reviewed and revised.

3 Board Communication to Parents (Top 5)

It was noted that the following items would be included in the Top 5: update on Clear Creek Canyon, building K-12 community, board of directors election, staff survey and parent participation.

Mr. Mathai moved that the Board go into Executive Session at 10:10 p.m. for the purpose of C.R.S. 24-6-402 (4)(f) for the purpose of discussing personnel matters. Ms. Vartanova seconded the motion. The motion passed with the following roll call vote: Ms. Lilyblade - yes, Mr. Mathai - yes, Ms. Mills- yes, Mr. Nunnally - yes, Ms. Pontiakos - yes, Mr. Quintana - yes and Ms. Vartanova - yes.

F Executive session

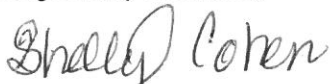
1 Executive Session pursuant to C.R.S. 24-6-402(4)(f) for the purpose of discussing personnel matters

Mr. Mathai moved to exit the Executive Session at 11:06 p.m. Ms. Vartanova seconded the motion. The motion passed unanimously.

Adjournment

Ms. Vartanova moved to adjourn at 11:08 p.m. Ms. Mills seconded the motion. The motion passed unanimously.

Respectfully submitted,



Shelly, Cohen, Clerk

Jefferson Academy Board of Directors