

Minutes for the Joint Board of Directors of Jefferson Academy
A Colorado Non-profit Corporation
October 17, 2023 6:00 p.m.
Summit Academy & Zoom

Preliminary A., B., C., D., E., F.

Mr. Quintana called the meeting to order at 6:08 p.m. The guests were welcomed. The following Board members were present: Ms. Lilyblade, Mr. Mathai, Ms. Mills, Mr. Nunnally, Ms. Pontiakos, Mr. Quintana and Ms. Vartanova. The following ex-officio Board members were present: Mr. Feddema, Mr. Matlick, Mr. Stadler, Ms. Scarato and Ms. Taussig. Ms. Pontiakos led the guests and the Board of Directors in saying the Pledge of Allegiance. Mr. Quintana presented the agenda. Mr. Mathai moved to have item D4 moved to the first item in Policy. Ms. Vartanova moved to approve the agenda as amended. Ms. Mills seconded the motion. The motion passed unanimously. There was no Public Comment.

Consent Agenda

A Review & Approve

Mr. Quintana presented the consent agenda. It was noted that the following highlighted items were in the consent agenda: the FRCC invoice for \$300,000 and IdRaHaJe invoice not to exceed \$36,000. Ms. Vartanova moved to approve the consent agenda as presented. Ms. Lilyblade seconded the motion. The motion passed with the majority vote. Mr. Mathai abstained.

General Agenda

A Informational

1 Principal Presentation and Faculty Introduction

Mr. Feddema introduced Christa Westbrook and Debbie Sovereign. Their presentation was on Attacking the Prompt. Ms. Sovereign, 2nd grade teacher, provided an example on narrative writing using the topic of the Oregon Trail. The demonstration provided step by step directions. Ms. Westbrook and Ms. Mott provided background information on 6th grade students' past year's CMAS scores. They worked with the curriculum director to target growth. They determined that students were not responding correctly to the prompt.

2 General Executive Director update

Mr. Matlick reported that Coal Creek Canyon K-8 is closing. The district approached charters about taking over Coal Creek Canyon. JA submitted a letter of interest. He explained the leasing option and is working with the district on expediting the approval by December. Mr. Matlick pointed out that this would be inline with our strategic plan. This will be presented to the Board at the November meeting. Discussion ensued with making the program financially viable. Mr. Matlick noted that none of our staff members would be involved other than himself, the business manager, HR and communications. Board members shared their interest in moving forward with the plan.

Mr. Matlick reported that he does not foresee any issues with our renewal application. The renewal will be reviewed and a recommendation will be made in January. Discussion ensued

with asking for a 5 or 10 year renewal. Mr. Matlick will refer to legal counsel. The Board will provide comments to Mr. Matlick by October 20.

3 General principal updates (not covered in the consent agenda)

None

4 Student Withdrawal Update

Ms. Scarato reported three students withdrew from Summit Westminster during the beginning of school. Ms. Taussig reported that at Summit South nine students left and 18 were added. Mr. Stadler did not have a report at this time for the secondary. Mr. Feddema reported that five students have withdrawn from the elementary school.

B Strategic

1 Strategic Plan

a Data Presentation

Mr. Stadler provided a presentation with graduation rates, SAT scores, PSAT scores and growth scores with SAT median growth percentile. Discussion ensued with the reported data including ethnicity. He reviewed the junior high growth summary data in the junior high and the high school academic performance data.

Mr. Feddema pointed out the advantages of MAP testing. He shared how students with disabilities are performing and how staff can further assist these students. Mr. Feddema provided a presentation on 3rd grade reading. He noted students on Read Plans and students that receive ELL services. He shared CMAS scores in comparison to the district and state scores.

Ms. Scarato explained that Summit has challenges in their data collection. Testing requirements in the state require that home school students test in odd years beginning in 3rd grade. Summit offers testing to families starting in first grade using ITBS tests. This provides data for parents. She reported that the students typically score around the 75th percentile. Students in 9th grade take the PSAT and students in 11th grade take the SAT. Ms. Scarato noted that students taking college classes are monitored.

b Coal Creek Canyon K-8

Previously addressed.

C General Board Governance

1 General

a Board School and Program Visits

Board members shared their experiences with their school visits.

b Charter Renewal

Nothing additional.

2 Financials

A Treasurer Quarterly report

Mr. Nunnally explained that the committee is focused on keeping on track with the budgets. The committee has developed a financial calendar to project possible big ticket items. The audit has been completed and results will be presented to the Board in November.

3 Committees

a Update from committee leads on committee activities

Ms. Vartanova noted that the Policy & Governance had a productive meeting. She acknowledged their work and engagement.

b SAC membership pursuant to Policy 2.11(i)

Ms. Vartanova explained that the SAC committee has extensive requirements. Ms. Pontiakos and Ms. Lilyblade shared that the committee has the necessary number of members and is working well. It was recommended that the policy be reviewed.

c Sac Fall Family Survey

Ms. Lilyblade reviewed the changes. It was pointed out that the fall survey was designed to ask questions around the beginning of the year particularly with new families. The spring survey addresses academics. Ms. Vartanova moved to approve the survey as presented. Ms. Mills seconded the motion. The motion passed with a majority vote. Mr. Mathai voted against.

D Policy

1 JA Foundation Roll and MOU

Mr. Mathai mentioned that there is some concern that Summit Academy is not included in the MOU. He suggested waiting on the second reading of Policy 2.11(h) until the MOU has been addressed. Mr. Matlick reported that he has not yet received feedback from the attorney of record.

2 2.11(h)- Capital Development Committee vs JA Foundation - Second Reading of the Proposed Changes

This will be on next month's agenda.

3 2.11(g) - Non Substantive Policy Changes - First Reading

Mr. Mathai presented 2.11(g). Discussion ensued on how the Board would be notified. Revisions were made. Mr. Mathai moved to approve Policy 2.11(g) as amended. Ms. Vartanova seconded the motion. The motion passed unanimously.

4 Appointment of P & G Chairby Board Chair pursuant to Policy 2.11(g)

Mr. Mathai nominated Katie Ruske as the chairman. The chairman accepted and approved the nomination of Katie Ruske.

E Task-Oriented

1 Approve Minutes from September 15, 2023 and September 19, 2023 meeting (Restricted until approved)

Mr. Quintana presented the Minutes of September 15, 2023. Ms. Vartanova moved to approve the Minutes of September 15, 2023 as presented. Ms. Lilyblade seconded the motion. The

motion passed unanimously. Ms. Mills abstained. Mr. Quintana presented the Minutes of September 19, 2023. Ms. Vartanova moved to approve the Minutes of September 19, 2023 as presented. Ms. Lilyblade seconded the motion. The motion passed unanimously.

2 Action Items

These were reviewed and revised.

Discussion ensued with when and how Board members may need to respond to issues brought up during Public Comment. Specifically around curriculum with controversial material. It was noted this should be brought to the Policy & Governance Committee.

3 Board communication to parents (Top 5)

It was suggested that the following be included in the Top 5: survey, 6th & 2nd grade teachers presentation, board visits, informational session and the 30th Gala.

Mr. Matlick reviewed upcoming school events.

Ms. Vartanova moved to go into Executive Session at 9:27 p.m. for the purpose of C.R.S. 24-6-402 (4)(h) for Discussion of individual students where public disclosure would adversely affect the person or person involved. Ms. Pontiakos seconded the motion. Shelly Cohen was invited to join the Executive Session. The motion passed unanimously.

F Executive Session

1 C.R.S. 24-6-402 (4)(h) Discussion of individual students where public disclosure would adversely affect the person or person involved. The topic is to request to allow a prospective student or students to receive priority status for JA's lottery.

Ms. Vartanova moved to exit the Executive Session at 9:41p.m. Ms. Pontiakos seconded the motion. The motion passed unanimously.

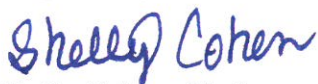
General Session

Ms. Vartanova moved to approve the request to allow the prospective students to receive priority status. Ms. Mills seconded the motion. Mr. Quintana made a friendly amendment to have a letter for the record. The friendly amendment was accepted. The motion passed unanimously.

Adjournment

Ms. Vartanova moved to adjourn at 9:43 p.m. Mr. Nunnally seconded the motion. The motion passed unanimously.

Respectfully submitted,



Shelly Cohen, Clerk

Jefferson Academy Board of Directors