

**Jefferson Academy Board of Directors**  
**A Colorado Non-profit Corporation**  
**June 21, 2022 6:00 p.m.**  
**Zoom Meeting**

**Preliminary A., B., C., D., E., F.**

Ms. Sorice called the meeting to order at 6:01 p.m. The following Board members were present: Mr. Ennis, Mr. Kim, Ms. LaBerge, Mr. Mathai, Mr. Quintana, Ms. Sorice and Ms. Vartanova. The following ex-officio board members were present: Ms. Grantham, Mr. Matlick, Dr. O'Neill and Ms. Taussig. Mr. Ennis led the guests and the Board of Directors in saying the Pledge of Allegiance. Ms. Sorice presented the agenda. Mr. Matlick requested that the discussion of chromebooks in the elementary school be removed. Ms. Sorice requested that the application for Nadege Paulson be removed, and the Minutes of May 17, 2022 reflect the minutes for the annual and general meeting. Ms. LaBerge moved to approve the agenda as amended. Ms. LaBerge seconded the motion. The motion passed unanimously.

During Public Comment, Ms. Sorice acknowledged Mr. Matlick's support, passion and loyalty to JA. She also acknowledged Lena Crawley's talent, efforts and community outreach.

**Consent Agenda**

**A Review & approve**

Ms. Sorice presented the Consent Agenda. Ms. LaBerge moved to approve the Consent Agenda as presented. Mr. Kim seconded the motion. The motion passed unanimously.

**General Agenda**

**1 Approve annual and general Minutes of May 17, 2022 and May 21, 2022**

Ms. Sorice presented the minutes for the general and annual May 17, 2022 and May 21, 2022. Ms. Vartanova moved to approve the general and annual May 17, 2022 and May 21, 2022 minutes as presented. Mr. Ennis seconded the motion. The motion passed unanimously. Mr. Mathai and Mr. Quintana abstained.

**A Informational**

**1 Principal and faculty presentations - presentation from Raechelle Tucker**

Ms. Tucker shared that she is thrilled to be at JA. One of her goals is to get the students excited about reading. She provided a brief overview of her work experience. She shared the 5th grade students' comparison of reading a book and then watching the movie, which included a section of the Civil War. Dr. O'Neill acknowledged that Mr. Tucker has also taken on the role of providing technology support.

**Board Composition**

## **1 Thank you to outgoing board members and seating of new board members**

Board members shared their appreciation and thoughts about the outgoing board members. Mr. Kim expressed his positive experience as a board member. Ms. LaBerge shared that her time as a Board member has been a privilege. Ms. Sorice welcomed the new Board members, Mr. Mathai and Mr. Quintana.

## **2 Board Vacancy**

Ms. Sorice reported that there were five letters of interest submitted for the two open seats. Each of the candidates were asked specific questions and the candidates then provided their answers. Candidates added additional information about their experience and the skill set they could bring to the board. Discussion ensued.

## **Appointment of Vacant Positions**

Mr. Mathai moved to appoint Kirsten Mills to one of the vacant positions. Mr. Quintana seconded the motion. The motion passed with a majority vote. Mr. Ennis moved to appoint Jerrilynn Lilyblade to one of the vacant positions. Ms. Vartanova seconded the motion. The motion passed with a majority vote.

## **3 Election of Board Officers and Roles and Responsibilities**

Mr. Mathai moved to approve the election of board officers as written. Ms. Vartanova seconded the motion. The motion passed unanimously.

## **4 Board Member Committee Appointments**

The requirements of each of the committees were noted. Ms. Vartanova reviewed the appointments. Ms. Sorice moved to approve the appointments proposed by Ms. Vartanova with the caveat of adding three committees to Ms. Lilyblade, possibly reducing that number according to her bandwidth. Mr. Quintana seconded the motion. The motion passed unanimously.

## **5 Appointment of JA Building Corporation Members**

Ms. Vartanova explained that the buildings are owned by the JA Building Corporation. This committee only meets once a year unless there is construction. The Board president and one other Board member needs to serve. Mr. Quintana volunteered to be on this committee. Ms. Sorice moved to appoint herself, Mr. Suckow and Mr. Quintana for the JA Building Corporation. Mr. Ennis seconded the motion. The motion passed unanimously.

## **2 General principal updates and updates from facilities as needed (not covered in consent agenda)**

Ms. Grantham reported that they closed out the school year with normal graduation at the School of Mines. They are busy updating the handbook and other school documents. Ms. Grantham shared that their SAT scores have increased.

Ms. Taussig shared that she is excited about ending the school year with more energy and that enrollment is going well.

Dr. O'Neill reported that the elementary school has filled all the open staff positions. Providing orientation to the new curriculum. She shared that there is a renewed sense of energy coming out of COVID. Also, MAP scores showed phenomenal growth.

Mr. Matlick stated that only one person reached out regarding safety and security in our schools. Mr. Matlick explained that all of our facilities have security support with Jefferson County Schools and the local authorities. Mr. Matlick shared the options with homeschool diplomas and getting the coding corrected so that it does not affect our graduation rate.

**B Strategic**

**1 Comprehensive**

**A Presentation of colors, locking logo, and other items involved in communications plan for Style Guide**

Ms. Daly presented a Style Guide and provided a summary that is included in this document. Discussion ensued with the Board managing this committee and the approval process. Ms. Sorice moved to approve the Style Guide as presented. Mr. Mathai seconded the motion. The motion passed unanimously.

**2 Innovative Academic Environment**

**A Student withdraw updates**

Dr. O'Neill provided an update with withdrawals from the elementary school at the end of the school year with the majority withdrawals due to families moving. Ms. Grantham provided an update for the secondary from January to the end of the school year: three in eighth grade, two in 9th grade and three in 11th grade for different reasons. Ms. Taussig reported that they have had a few changes with students wanting to go back in person.

Mr. Matlick reported that many times the schools and programs are not notified that they are leaving until the last minute.

**3 Healing from Covid**

None

**4 Multiple Pathways to Success**

None

**5 Character and Values**

**A Progress of core values since April principles and administrators**

Ms. Sorice reported that a committee worked on the core values. Mr. Matlick noted that this has not been reviewed with the principals yet.

**C General Board Governance/Updates/Other Issues**

**1 General**

**2 All board members sign board manual**

It was noted that this will be completed electronically.

**3 All board members submit conflict of interest documents and disclose any conflicts of interest**

It was noted that this will be completed electronically.

**2 Finance**

**B Review and approve auditor**

Ms. Vartanova reported that the finance committee met with an individual from the Adams Group and provided their background information. Ms. Sorice moved to accept the Adams Group as our auditor for the end of the June 2022 financials. Mr. Quintana seconded the motion. The motion passed unanimously.

**3 Committees**

**A Update from committee leads on committee activities not converse in consent agenda**

None.

**D Task-oriented**

**1 Action items**

This was revised and reviewed. The meeting in August will be on the 23rd. This meeting will be hybrid to accommodate those that would like to attend in person or via Zoom.

**2 Board communication to parents (Top 5)**

It was determined that the following be included in the communication to families: new Board members and departure of Board members, hybrid Board meeting, publicize committees. Style Guide and a great beginning to a new school year. Mr. Ennis will generate the communication and send it to Ms. Vartanova and Ms. Mills for review.

**3 Use of google doc folders this coming year importance of getting all information in one spot**

Ms. Sorice acknowledged that Ms. LaBerge created this folder and this will be used going forward.

**F      Miscellaneous Board items**

**None**

**G      Executive Sessions**

**None**

**Adjournment**

Ms. Sorice moved to adjourn the meeting at 9:23 p.m. Mr. Ennis seconded the motion. The motion passed unanimously.

Respectfully submitted,

Shelly Cohen, Clerk

Jefferson Academy Board of Directors